MENDON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
Monday, August 3, 2026, 7:00 PM
Mendon Public Library

Approved

PRESENT: Alicia Zysman- Cromwell (President), Tom Dooley (Vice President), Mary McCabe (Treasurer), Katie Ghidiu, Alison Zero Jones, Tom Ochsenhirt

EXCUSED: Katy Corey (Corresponding Secretary)

OTHERS PRESENT: Lyla Grills (Director), Emily Brincka (Recording Secretary), Rebecca Kreuzer (Town Liaison)

The meeting was called to order at 7:02 PM by Alicia Zysman- Cromwell.

PUBLIC COMMENT: None

TOWN REPORT: (Rebecca Kreuzer)

The Town had discussions with the 20 Main St. developers and the Village regarding Urgent Care plans, but no formal documents received yet.

Joe Alati said he doesn't want to hold up the process but does want it done right. Some concerns expressed about needing a ramp for sidewalk access by strollers or walkers.

The Town is currently working on reviewing their policies. The Town needs to update the employee handbook. They will start by using the new payroll provider's version of an employee handbook as a model for the new Town employee handbook.

APPROVAL OF CONSENT AGENDA:

Mary proposed the last sentence of the second paragraph of the Budget minutes be changed to:

> "There was a decrease in the personnel line from the previous meeting to bring the overall **budget increase to a more acceptable range**".

A motion was made to approve the Consent Agenda for August 3, 2026, Mendon Public Library Board of Trustees Regular Meeting which included:

- Agenda for Board of Trustees regular meeting on August 3, 2026
- Minutes from the Board of Trustees regular meeting on July 1, 2026
- Minutes from the Budget Committee meeting on July 8, 2026

Unanimously approved, with the proposed Budget Minutes sentence change

PRESIDENT'S REPORT: (Alicia Zysman-Cromwell)

Alicia thanked Lyla for being a great leader throughout the Urgent Care issues and updates. Noting how Lyla provided information to the community, got others involved, to ensure all the concerns could be heard.

Lyla, similarly, thanked all the board members for their assistance getting the issues raised.

The board suggested sending letters of appreciation to the participants involved with the urgent care revised plans.

TREASURER'S REPORT: (Mary McCabe)

Financial report the MPL Board of Trustees was distributed for the August 3, 2026 Regular Meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustees' account balances, deposits, and payments.

A Motion was made to accept the Financial Report of the MPL Board of Trustees for the August 1, 2026 Regular Meeting including the payment of vouchers 2026-08a-98 through 2026-08a-105 in the amount of $1,790.02, and vouchers 2026-07b-106 through 2026-07b-110 in the amount of $9,100.88.

Motion: Mary McCabe Second: Alicia Zysman-Cromwell Unanimously approved

CORRESPONDING SECRETARY'S REPORT – None

COMMITTEE REPORTS

- **Budget Committee:** (Lyla)
  See New Business below.

- **Policies: (**Lyla)
  Lyla mentioned the need for an updated employee handbook. Lyla also asked if there were any changes regarding vacation or PTO (Paid Time Off) carryover and maybe include part-timers some paid sick leave or vacation.

  Lyla reported that the NY Regent's Law requires a "disaster preparedness" policy as well as a "collection management" policy that addresses AI created materials. The Board scheduled a Policy Committee meeting on Monday, August 10 at 5 PM. Lyla will determine what policies to review, while not duplicating policies the Town is already working on.

- **Long Range Planning**: No update

- **Sustainability:** No update; will be meeting on August 31.

  The board asked about the CauseWave "mini marketing plan" Lyla reported that Mary Church of the Friends of MPL got a lot out of it, like how to use the people and contacts to benefit MPL. Lyla said she will show the Board the booklet.

DIRECTOR'S REPORT: (Lyla Grills)

The Library Director's Report to the Board of Trustees, August 3, 2026 was distributed and reviewed. The following items were discussed:

- New door counter works much better than the old one.
- The Monroe County Library System will get a new ILS because the existing provider did not submit a bid. Matt Filipski is attending and evaluating the providers' demonstrations.
- The new staff members have been very good.
- The Friends of MPL are a very active group, and Mary Church is a great leader. They need more publicity and donations to meet the endowment goal. The trustees were asked to please spread the word.
- The library will be getting new access points. This will be a group purchase to get a lower rate as well as still using the eRate subsidy to reduce the cost.
- The StoryWalk proof was shared with the Town. The location at Dreisbach Field was approved. A press release will be sent out soon. The pedestals have been ordered and should arrive in 6-8 weeks. Saturday, October 17 is the tentative grand opening.

OLD BUSINESS:

- 20 North Main St. Urgent Care development -- the revised plan passed (board members received text reports of the passage during this meeting.)
- The group agreed to re-table the issue of getting legal services.

NEW BUSINESS:

- 2027 Budget

  The Draft *Mendon Public Library 2027 Budget* was reviewed and discussed. Mary McCabe stated the additional Town numbers are needed.

  A motion was made to approve the *MPL 2027 Budget*, with the caveat that the Town numbers will be entered.

  Motion: Alicia Zysman- Cromwell Unanimously approved

PUBLIC COMMENT: None

Regular meeting adjourned at 8:07 PM.