

**MENDON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
Monday February 2, 2026, 7:00 pm
Mendon Public Library**

Approved

PRESENT: Alicia Zysman-Cromwell (President), Tom Dooley (Vice President), Mary McCabe (Treasurer), Katie Corey (Corresponding Secretary), Katie Ghidui, Alison Zero Jones, Tom Ochsenhirt

EXCUSED: none

OTHERS PRESENT: Lyla Grills (Library Director), Matt Filipski (Recording Secretary), Rebecca Kreuzer (Town Liaison), Joe Alati (Town Supervisor)

The meeting was called to order at 7:00 PM by Alicia Zysman-Cromwell.

PUBLIC COMMENT: none

TOWN REPORT:

Joe introduced himself to the Board. He mentioned that while campaigning, many residents expressed their appreciation of the library. Rebecca also introduced herself and reported that the Town has recently sworn in 4 new Board members (including herself). The Town is forming a resident-led Advisory Board.

APPROVAL OF CONSENT AGENDA:

A motion to approve the consent agenda for February 2, 2026.

Motion: Alicia Zysman-Cromwell Second: Alison Zero Jones Unanimously Approved

PRESIDENT'S REPORT: (Alicia Zysman-Cromwell)

Board members are still attempting to set up the DocuSign account for M&T Bank. Lyla can now sign, but does not have account access. Mary was made an administrator for the account. The Board and Lyla will go to M & T on Wednesday (2/4) to hopefully finish this process.

The online survey for Lyla's annual review will be going out to staff and Board members shortly. The feedback submitted in this survey will be anonymous. Alicia aims to have this completed by the April Board meeting. Rebecca asked Lyla if the staff receive performance reviews. Lyla responded that they do not, but instead have check-ins throughout the year.

TREASURER'S REPORT: (Mary McCabe)

The Financial Report of the MPL Board of Trustees was distributed for the February 2, 2026, Regular Meeting. The library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustees' account balances, deposits, and payments.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the February 2, 2026, Regular Meeting, with the payment of vouchers 2026-04 to 2026-17 for a total amount of \$5,601.70

Motion: Mary McCabe

Second: Tom Ochsenhirt

Unanimously Approved

CORRESPONDING SECRETARY'S REPORT: (Katie Corey)

Katie C asked if she should write an article for the Sentinel on the Sustainable Libraries Initiative. Lyla responded that Kelly Paganelli (Children's Library Assistant) had already written such an article. Katie C said she would check in with Kelly.

COMMITTEE REPORTS:

Budget Committee: (Mary McCabe)

The first meeting will be in April or May. Mary will schedule the meeting later this month.

Policies Committee: (Alison Zero Jones)

Alison will send the entire Board the Sustainable Purchasing Policy for feedback later this week. Alison stressed that there are many areas in which the Library's sustainability goals align with the Town's goals.

Lyla asked about having the Town attorney review policies. Joe responded that this is allowed, but asked that it be run by him first.

Long Range Planning Committee: (Tom Dooley)

The January meeting was cancelled due to weather. Tom D will reschedule.

Sustainability Committee: (Tom Dooley)

Tom D will schedule the first meeting. He hopes to get a regular meeting schedule.

Mary asked about the Sustainability Dashboard. Tom D said he will report to the Board on it, but all Board members can log in to access it.

Lyla met with representatives from Taproot Collective, a community non-profit organization that will be giving the Library free garden beds, soil, and plants. These will be installed behind the Library, by the Youth Center and the sidewalk to Monroe St.

Lyla mentioned that going forward, a Sustainability Statement will be included on job postings for the Library.

DIRECTOR'S REPORT: (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following items were discussed:

- The chairs at the oval table in the non-fiction room are being re-upholstered with stain-resistant material. The total cost is \$4,092.50. This will begin as soon as tomorrow.
- 10 MiFi mobile wifi hotspot units have been added to the Library's collection. The Monroe County Library System is administering these, and funding them through the Wired For Opportunity initiative through the end of 2026.
- Katie G. congratulated the Library on winning 2nd place in the Christmas parade float contest. A \$75 prize was deposited into the Board of Trustees account.
- Lyla thanked the Town for their hard work on snow removal.
- Joe will look into grants to get the Library's EV chargers working again.

OLD BUSINESS

- Discussion of working with Causewave on their Mini-Marketing Campaign Proposal.
 - This is a mini-marketing grant focused on promoting the Library's 15th anniversary at 22 N Main St and setting the stage for the future and long-range planning.
 - Lyla asked for 1 or 2 Board members to participate. The President of the Friends of the Mendon Public Library will also be involved.
 - There will be 4 or 5 meetings throughout the year, most likely on Zoom.
 - This grant could help The Friends with their Annual Appeal, which could possibly be used to start an organizational endowment fund through the Rochester Community Foundation.

NEW BUSINESS

Tom D. attending a meeting on the Open Meetings Law. There is an education addendum that applies to the Library and negates what he previously reported about committee meetings being included in the rules of open meetings.

PUBLIC COMMENT: none.

ADJOURNMENT:

Motion was made to adjourn the meeting at 8:20pm.

Motion: Alicia Zysman-Cromwell

Second: Mary McCabe

Unanimously Approved