

**MENDON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Monday March 2, 2026, 7:00 p.m.**  
**Mendon Public Library**

**Unapproved**

**PRESENT:** Alicia Zysman-Cromwell (President), Mary McCabe (Treasurer), Katie Corey (Corresponding Secretary), Katie Ghidiu, Tom Ochsenhirt, Alison Zero Jones

**EXCUSED:** Tom Dooley (Vice-President)

**OTHERS PRESENT:** Lyla Grills (Director), Lisa Reniff (Recording Secretary), Rebecca Kreuzer (Town Liaison), Danny Bassette (Public)

*Meeting was called to order at 7:00pm by Alicia Zysman-Cromwell.*

**PUBLIC COMMENT:** None

**TOWN REPORT:** (Rebecca Kreuzer)

- The newly elected town administrators Joe Alati, Tanner Creek and Rebecca Kreuzer went to a training in NYC. This was an opportunity to learn about budgeting and grant opportunities.
- The supervisor is generating a plan of the 5-6 projects underway which includes the sidewalk extension project and Stoney Lonesome Road closure.
- Tanner Creek and Kimberly Roberts are in the process of an audit of the Town finances this month.
- The Climate Smart Communities Task Force is looking at areas of cooperation.

**APPROVAL OF CONSENT AGENDA:** (Alicia Zysman-Cromwell)

Motion was made to approve the Consent Agenda for the March 3, 2026, Mendon Public Library Board of Trustees Regular Meeting which included the following items:

- Agenda for March 3, 2026, Mendon Public Library Board of Trustees Regular Meeting
- Minutes for February 2, 2026, Mendon Public Library Board of Trustees Regular Meeting and February Long Range Planning and Sustainability Meetings.
- Approval of the 2026 FFRPL Grant Agreement
- 2025 Annual Report to the Community

Motion: Alicia Zysman-Cromwell      Second: Alison Zero Jones      Unanimously Approved

**PRESIDENT REPORT:** (Alicia Zysman-Cromwell)

Lyla can now access the M&T Bank Accounts for the BOT along with the treasurer, president, and VP allowing easy access to bank statements.

A survey was sent out to the board and staff and at this point 6 board members and 8 staff have responded. The personnel committee will meet to discuss Lyla's review and compensation on Wednesday April 8, 2026 at 7pm.

The first Causewave capacity building meeting was today with Lyla, Kelly Paganelli, Mary Church (President of The Friends) and Katie G (BOT representative) in attendance. The meeting had to do with a mini-marketing plan for the 15 year anniversary of the new library building. Alicia will be meeting with Mary regarding future plans and the Board-Friends relationship. The SRP starts on June 25, 2026 so it may start on that date. A boiler plate talk on the the library history might be created. A volunteer, Mary Ann Magee has been researching the history of the library and this may tie into that history.

The Sustainable Libraries Committee invited Rebecca as representative of the owner of the library building. The meetings are the 4th Monday of the month.

#### **TREASURER’S REPORT:** (Mary McCabe)

The Financial Report of the MPL Board of Trustees was distributed for the March 2, 2026, Regular Meeting. The Library’s account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee’s account balances, deposits, and payments.

Lyla filed an IRS 990N tax form for the BOT funds.

A review of the budget amendment within the 2026 town budget due to the deposit of the RRLC grant for Causewave.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the March 2, 2026, Regular Meeting including the payment of vouchers 2026-03a-18 through 2026-03a-25 in the amount of \$3,187.78 and vouchers 2026-03b-26 through 2026-03b-33 in the amount of \$4,790.18.

Motion: Mary McCabe

Second: Tom Ochsenhirt

Unanimously Approved

The Budget Committee (Mary, Alicia, Alison, Katie G.) will meet via email to discuss priorities for 2027 Library Budget.

#### **CORRESPONDING SECRETARIES REPORT:** (Katie Corey)

Katie created a boiler plate for the thank you note with the 2025 information.

A thank you note was sent to Doug Hamlin and Lynn Mindermann.

Kelly sent Katie a draft press release to announce the events on Earth Day and Katie added the Sustainable Library Initiative work.

#### **COMMITTEE REPORTS**

##### **Budget Committee:** (Mary McCabe)

The Budget Committee will meet via email as discussed earlier.

##### **Policies Committee:** (Alison Zero Jones)

Mary added comments that streamlined and deleted “The Friends” from the Sustainable Library Purchasing Policy.

A Motion was made to approve the Sustainable Library Purchasing Policy as amended.

Motion: Alicia Zysman-Cromwell

Second: Alison Zero Jones

Unanimously Approved

### **Long Range Plan Committee:**

The Long-Range Planning Committee did meet and talked about the focus groups and how to choose the population. Rebecca has expertise in this area and would be willing to help.

### **Sustainability Committee: (Katie Corey)**

Everything has been discussed previously.

### **DIRECTORS REPORT: (Lyla Grills)**

The Library Director's Report was distributed and reviewed. The following items were discussed:

- The NYS Annual Report for 2025 is not completed. This is due in large part to Baker & Taylor going out of business and making some of their summary software unavailable. Lyla is also looking for financial information from the town.
- The library is starting a seed library. Staff Deb Donahoe and Lori Mugnolo have been put in charge of creating a seed library.
- Matt Filipski is applying for a grant to create an environmental film festival.
- The stats for the libraries within MCLS show Mendon Library up 8% over last year and the highest increase in MCLS for January 2026 over January 2025.
- There are a few dates for trustee training coming up and Trustees are encouraged to attend.

### **NEW BUSINESS**

#### **WNY Rural Library: (Lyla Grills)**

The Ralph C. Wilson Foundation is giving out half a million dollars per year over the next 3 years to libraries in Western New York. MCLS may be putting together a group grant with its rural libraries with Mendon included. The application is due at the end of this month with priority toward group projects. Lyla submitted an idea for a story walk. The MPL can apply for this separately in subsequent years.

#### **Youth Employment: (Lyla Grills)**

The Monroe County Youth Bureau and Rochester Works have a grant to hire students to work for the summer and through the year. Lyla did send in an application for shelving and program assisting.

### **PUBLIC COMMENT:**

None

Regular Meeting adjourned at 8:08pm.