

MENDON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
Monday December 1, 2025, 7:00 p.m.
Mendon Public Library

Approved

PRESENT: Mary McCabe (President), Tom Ochsenhirt (Vice-President), Katie Corey (Corresponding Secretary), Tom Dooley, Katie Ghidiu, Alicia Zysman-Cromwell

EXCUSED: Alison Zero Jones

OTHERS PRESENT: Lyla Grills (Director), Lisa Reniff (Recording Secretary), Cynthia Carroll (Town Liaison), Danny Bassette (Public)

Meeting was called to order at 7:01pm by Mary McCabe.

PUBLIC COMMENT: None

TOWN REPORT: (Cynthia Carroll)

- The Town approved the 2026 Summer Recreational Program agreement and the fire protection district contract.
- There will be a public hearing on December 8, 7pm, regarding the closure of Stoney Lonesome Rd. There have been some problems with wetlands and access to existing housing.
- According to the NYS Comptroller, all Town property that will be used by an individual must show a certificate of insurance. A discussion was held about what this might mean to the library's operations.
- The swearing-in of new officials will be held at 2pm on January 1st at the Community Center.
- A Veteran's Day luncheon took place on November 11th.
- This will be Cindy's last meeting during her tenure as Town Board Liaison, a position she has held for over 12 years, due to her retirement from the Town Board at the end of this year.

APPROVAL OF MINUTES: (Mary McCabe)

A motion was made to approve the minutes from November 3, 2025 Regular Meeting of the Mendon Public Library Board of Trustees with minor corrections.

Motion: Tom Dooley Second: Alicia Zysman-Cromwell Unanimously Approved

PRESIDENT'S REPORT: (Mary McCabe)

Mary met with Michelle Booth, Town Clerk, and determined that there is an HR Town Policy that requires retired former employees be placed on health insurance. Although it will not be in the 2026 budget, the Town is not concerned, indicating that they would be willing to approve

transferring funds from the library's unappropriated unexpended fund balance for this purpose. The 2026 budget for the medical line would be \$1,400 short, with a total cost of \$2,700. The slate of officers for 2026 that was discussed at a previous meeting was read.

A Motion was made to approve the MPL BOT slate of officers for 2026:

President: Alicia Zysman-Cromwell

VP: Tom Dooley

Treasurer: Mary McCabe

Corresponding Secretary: Katie Corey

Motion: Mary McCabe Second: Tom Ochsenhirt Unanimously
Approved

The committee assignments for the MPL BOT 2026 that were discussed at a previous meeting were acknowledged. It was also acknowledged that the president of the Board of Trustees was a de facto committee member on all the committees.

Budget: Alicia Zysman-Cromwell, Alison Zero Jones, Katie Ghidiu, Mary McCabe

LR Planning: Katie Corey, Katie Ghidiu, Tom Dooley

Personnel: Alicia Zysman-Cromwell, Alison Zero Jones, Katie Corey, Mary McCabe

Policies: Alison Zero Jones, Mary McCabe, Tom Ochsenhirt

Sustainability: Alicia Zysman-Cromwell, Katie Corey, Tom Dooley, Tom Ochsenhirt

TREASURER'S REPORT: (Alicia Zysman-Cromwell)

The Financial Report of the MPL Board of Trustees was distributed for the December 1, 2025, Regular Meeting. The library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustees' account balances, deposits, and payments.

There was a review of the transfers of funds, all within the MPL budget, to different budget lines.

Motion was made to accept the Financial Report of the MPL Board of Trustees for December 1, 2025.

Motion: Alicia Zysman-Cromwell Second: Mary McCabe
Unanimously Approved

A question regarding the BOT Saving account brought up that this was a restricted account that could be used to buy books with the interest. Mary investigated this a few years ago and the BOT voted to approve the purchase of books with this money.

Also discussed was the transfer to the Computer Reserve of \$5,000 from the 2025 Operating Budget vs the library's unappropriated unexpended fund balance. It was decided that a motion shouldn't be made this month.

CORRESPONDING SECRETARY'S REPORT: (Katie Corey)

Nothing to report.

COMMITTEE REPORTS

Budget Committee: (Lyla Grills)

Nothing to report.

Policies Committee: (Lyla Grills)

Nothing to report.

Long Range Plan Committee: (Tom Dooley)

No Report. A meeting will be planned for January.

Sustainability Committee: (Tom Dooley)

A meeting was set for Wednesday at 7pm to set goals. The staff would work on their assignments as they fit into their schedule. Lyla is waiting to hear from the new town administration about how they will fit in with regards to sustainability.

DIRECTORS REPORT: (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following items were discussed:

- Lisa Day is retiring after 14 years.
- This month's Library visits were about the same as the last two years. Saturdays were busy with the addition of more programs and Lori's storytime two times a month.
- Saturday November 22nd MPL hosted a group read aloud of the constitution. It was a nicely facilitated event.
- MPL will be participating in the HFFD Holiday Parade on December 13th. We are bringing in Pete the Cat to ride in parade. We will also be having him visit with an HFL class on Friday and a story time on Saturday. The BOT are welcome to march, just let Lyla know.
- The Friends are meeting to work on an annual appeal letter for 2026 on Thursday December 11th at 5:30pm. They wish to do other things besides a letter. The CauseWave grant will be

applied for this month to cover their cost. Lyla tried to start a group to design a celebration but received no response. The 15th anniversary of the building is next June. Lyla stated it makes sense to hook it to Summer Reading.

NEW BUSINESS

2026 SALARY AND WAGES: (Lyla Grills)

A sheet was distributed with the individual wages for 2026.

Motion was made to approve the 2026 wages as presented and already budgeted.

Motion: Mary McCabe Second: Katie Ghidiu Unanimously

Approved

PUBLIC COMMENT:

Danny Bassette: Brought up a suggestion for how Adult Books could be named.

Regular Meeting adjourned at 8:13pm.