

**MENDON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING
Monday July 7, 2025, 7:00 p.m.
Mendon Public Library**

Approved

PRESENT: Mary McCabe (President), Nipa Armbruster, Alison Zero Jones (Treasurer), Alicia Zysman-Cromwell

EXCUSED: Tom Ochsenhirt (Vice-President), Katie Corey (Corresponding Secretary), Tom Dooley

OTHERS PRESENT: Lyla Grills (Director), Lisa Reniff (Recording Secretary)

Meeting was called to order at 7:02pm by Mary McCabe.

PUBLIC COMMENT: None

TOWN REPORT: None

APPROVAL OF MINUTES: (Mary McCabe)

Motion was made to approve the minutes from the June 2, 2025, Mendon Public Library Board of Trustees Regular Meeting.

Motion: Mary McCabe Second: Alicia Zysman-Cromwell Unanimously Approved

Motion was made to approve the minutes from June 24, 2025, Mendon Public Library Board of Trustees Budget and Finance Committee Meeting.

Motion: Mary McCabe Second: Alicia Zysman-Cromwell Unanimously Approved

PRESIDENT REPORT: (Mary McCabe)

The ILMS lawsuits were updated. Lyla saw in an email from the State Librarian that the State would get funding from the federal government for library services. It is still unknown the state of ILMS at this time.

The Director Surveys were edited to eliminate duplicate questions. Mary needed help posting this google survey to keep it anonymous. Mary will give Lyla the link to email the staff regarding the survey.

The Personal Committee and Budget Committee will meet back to back on Monday, July 21st at 7pm. The goal will be approve an 2026 budget for the Board to vote on at the August Regular Meeting and the Directors review. Alison will not be able to attend.

TREASURERS REPORT: (Alison Zero Jones)

The Financial Report of the MPL Board of Trustees was distributed for the July 7, 2025, Regular Meeting. The library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the July 7, 2025 regular meeting.

Motion: Alison Zero Jones

Second: Nipa Armbruster

Unanimously Approved

CORRESPONDING SECRETARY: None

COMMITTEE REPORTS

Budget Committee: (Lyla for Alison Zero Jones)

The 2026 Budget will be fine-tuned for the next meeting at the end of the month. It was thought that instead of a FT Librarian I with benefits the library would increase the Librarian Trainee by 8 hours a week to handle adult and teen programing.

The e-rate will also increase. Computers will be 3 years from purchase and not under warranty in 2026. The Computer Reserve Fund will have 15 thousand dollars, and the budget will have 5 thousand dollars, enough to cover replacement if needed. The Unexpended Fund Balance has enough to weather any emergency.

The next meeting of the committee will be on Monday, July 21st at 7pm. At that time we hope to have a budget ready for approval from the committee to submit to the BOT for the full Board approval and substation to the Town for acceptance and inclusion in their Draft 2026 Budget.

Policies Committee: None

Long Range Plan Committee: None

Sustainable Library Initiative Committee: (Lyla for Tom Dooley)

They may move to email for the summer months due to scheduling difficultly.

DIRECTORS REPORT: (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following items were discussed:

- Two upcoming trustee trainings sessions were highlighted. Currently all board members need to complete 2 hours of training.
- Four red Adirondack chairs arrived last week from L.L Bean that were donated by The Friends.
- The Honeoye Falls Vest Pocket Park (Totem Pole Park) was selected as a site for a solar charging table and Wi-Fi router that was provided by a Wired for Opportunity grant distributed by MCLS.
- The 2025 Summer Reading Program is off to a great start with The Kickoff Magic Party on June 25th and many great programs coordinated by Kelly Paganelli. The participants could win many prizes as well.
- The library windows will be cleaned by Fish Windows on July 11th. Our longtime carpet cleaner of many years retired and we are in the process of getting quotes.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT: none

Regular Meeting adjourned at 7:55pm.