

**Mendon Public Library Board of Trustees  
Regular Meeting  
Monday June 2, 2025, 7:00 p.m.  
Mendon Public Library**

**Approved**

**Present:** Mary McCabe (President), Tom Ochsenhirt (Vice-President), Katie Corey (Corresponding Secretary), Nipa Armbruster, Tom Dooley

**Excused:** Alison Zero Jones (Treasurer), Alicia Zysman-Cromwell

**Others Present:** Lyla Grills (Director), Cynthia Carroll (Town Liaison), Lisa Reniff (Recording Secretary)

*Meeting was called to order at 7:00pm by Mary McCabe.*

**PUBLIC COMMENT:** None

**TOWN REPORT:** (Cynthia Carroll)

- Nothing new to report. The last Town Meeting held much housekeeping and common approvals.
- No updates on the EV Charger in the Library parking lot.

**APPROVAL OF MINUTES:** (Mary McCabe)

Motion was made to approve the minutes from May 5, 2025, Mendon Public Library Board of Trustees Meeting with a correction of a grammatical error.

Motion: Mary McCabe

Second: Tom Dooley

Unanimously Approved

**PRESIDENT REPORT:** (Mary McCabe)

The NYS FY 2026 budget was finalized which was a an increase for libraries of about 2.5%, Mary had not heard of any updates with the lawsuit involving the federal government cutting the IMLS.

The survey of the MPL Director will be sent out and returned before the 2026 Budget is passed by the BOT at the August meeting. Mary has made changes to the questions for the staff and will do the same for the BOT set. The survey will be sent out for any revisions.

**TREASURER'S REPORT:** (Mary McCabe for Alison Zero Jones)

The Financial Report of the MPL Board of Trustees was distributed for the June 2, 2025, Regular Meeting. The library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

The requirements of the FFRPL Grant were reviewed for circulation materials with its deposit. This year's grant is in the amount of \$10,284.13.

Alison signed the vouchers ahead of time but was unable to be here tonight.

Motion was made to accept the Financial Report of the MPL Board of Trustees for June 2, 2025, regular meeting with a minor correction with the total deposited into the Library Account of \$10,572.40.

Motion: Mary McCabe

Second: Nipa Armbruster

Unanimously Approved

**CORRESPONDING SECRETARY:** (Katie Corey)

Thank-you notes were sent out to donors in memory of Julie Clough. It was also thought that a thank you note should be sent out to The Friends of the Mendon Public Library for a successful flower sale and creating and staffing the quiet tent at the Mendon Fireman's Carnival.

**COMMITTEE REPORTS**

**Finance Committee:** (Lyla for Alison Zero Jones)

Motion was made to approve the minutes from May 29, 2025, Mendon Public Library Board of Trustees Finance Committee Meeting.

Motion: Mary McCabe

Second: Nipa Armbruster

Unanimously Approved

The only addition that Lyla felt would benefit the budget would be the creation of a full-time librarian position. This would increase the budget requirement and commitment from a part-time position with no benefits to a full-time position with benefits. This would require removing some clerks and page staffing. This would add to the continuity of the library and would increase the thoughtfulness of our programming and collection.

Another meeting is set for June 23rd at 6pm pending input from Alison.

**Policies Committee:** (Tom Ochsenhirt)

Nothing new to report.

**Long Range Plan Committee:** (Tom Dooley)

At the last meeting there was a discussion regarding the fundraising ad-hoc committee. Lyla will try to arrange a meeting with both BOT and The Friends members.

**Sustainable Library Initiative Committee:** (Tom Dooley)

Lyla gave a presentation regarding navigating the Sustainable Library Initiative Committee's website and the goals of the program. The goals are broad reaching and there are many options to complete them. The website allows keeping track of items that are currently being worked on and what is complete. Most libraries complete the requirements in 18-24 months. This was one of the requirements to give a presentation to the Board regarding the importance of Sustainable Libraries. MPL has a mentor to guide us through the process.

**DIRECTOR'S REPORT:** (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following item was discussed:

Lyla would like to utilize the remaining Teen Grant fund for re-establish the rain garden that is near the entrance with the help of the teen volunteers. It was thought to get professional guidance for the planting. Lyla will get approval from the Town with regard to reinstallation of the rain garden.

**OLD BUSINESS**

**NEW BUSINESS**

**Staff Change:** (Lyla Grills)

Motion was made to approve Jonathan Auyer resigning as Clerk from the Mendon Public Library after June 28, 2025.

Motion: Mary McCabe

Second: Tom Ochsenhirt

Unanimously Approved

**PUBLIC COMMENT:** None

Regular Meeting adjourned at 8:30pm.