

**Mendon Public Library Board of Trustees**  
**Regular Meeting**  
**Monday May 5, 2025, 7:00 p.m.**  
**Mendon Public Library**

**Unapproved**

**Present:** Mary McCabe (President), Tom Ochsenhirt (Vice-President), Alison Zero Jones (Treasurer), Katie Corey (Corresponding Secretary), Nipa Armbruster, Tom Dooley,

**Excused:** Alicia Zysman-Cromwell

**Others present:** Lyla Grills (Director), Cynthia Carroll (Town Liaison), Lisa Reniff (Recording Secretary), Danny Bassette

*Meeting was called to order at 7:04pm by Mary McCabe.*

**Public Comment:** None

**Town Report:** (Cynthia Carroll)

- A new electric vehicle charger contract has been signed with EV Charge Solutions out of Rochester. The charger will be operational in a couple weeks.
- The town had a discussion regarding revising the sign policy.
- Brush pick-up is underway.

**Approval of Minutes:** (Mary McCabe)

Motion was made to approve the minutes from April 7, 2025, Mendon Public Library Board of Trustees Meeting with minor grammatical corrections.

Motion: Mary McCabe

Second: Katie Corey

Approved (Nipa Armbruster

abstained)

**President Report:** (Mary McCabe)

The federal court issued a temporary restraining order as of May 2, 2025 regarding the elimination of federally funded Institute of Museum and Library Services.

Katie went to the last Village meeting where there was a vote to resurvey the former Critics property and combine the two current pieces and remove a small area that would abut the back of the firehall. The property will not be listed until it is resurveyed.

Some summer library programs will take place in the grassy area in front of the Library that belongs to the village due to the refurbishment of the gazebo.

**Treasurer's Report:** (Alison Zero Jones)

The Financial Report of the MPL Board of Trustees was distributed for the May 5, 2025 regular meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustees' account balances, deposits, and payments.

It was discussed that the intern grant from RRLC should be transferred from the Contractual line to the Personnel line.

It was noted that there were a number of gifts received in memory of Julie Clough and a gift from the Hallowell fund and a request from the library director to put that money into the Summer Reading Program expenses.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the May 5, 2025 regular meeting as presented.

Motion: Alison Zero Jones                      Second: Mary McCabe                      Unanimously Approved

Motion was made to accept the deposit of \$1,715.00 to the MPL Board of Trustees account in the Summer Reading Program expense line.

Motion: Alison Zero Jones                      Second: Mary McCabe                      Unanimously Approved

**Corresponding Secretary:** (Katie Corey)

Nothing to report.

**COMMITTEE REPORTS**

**Finance Committee:** (Alison Zero Jones)

A committee meeting was set for May 28th, at 7:00pm.

**Policies Committee:** (Lyla Grills)

The MPL Programing Policy will be reviewed by the committee after the staff has an opportunity to explore the policy at the Staff Training Day.

**Long Range Plan Committee:** (Tom Dooley)

The Committee added the ad hoc 15-year celebration fundraiser committee with The Friends. Mary, Alison, and Katie volunteered to be a part of this committee. Lyla emailed last month and received no response requesting volunteers for this committee. Lyla will attend the Friends meeting next week and ask for volunteers for the committee as well.

The L-R Planning Committee will talk to the head of each ongoing activity to see the status of their task before next month's meeting.

**Sustainable Library Initiative Committee:** (Tom Dooley)

There is a meeting tomorrow with the mentor regarding the certification of the library. Now that MPL is a part of the initiative the board can see the specifics on the website. At the Staff Training Day Lyla will talk to the staff about the Sustainable Library Initiative and get their input.

**Director's Report:** (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following items were discussed:

- An in-kind grant of books from Penguin Random House, for four discussion kits, are ready to be put in circulation. This goes along with Long Range Plan to support more book clubs or other discussion opportunities.
- MPL will not be marching in the Mendon Carnival Parade due to scheduling issues. The Friends will host a tent with books and MPL brochures.
- MPL library visits were down a small amount from last year. The circulation stats remain consistent with last year.

**OLD BUSINESS**

**NEW BUSINESS**

**Intern Hire**

Motion was made to hire intern Emily English at the rate of \$20 per hour beginning May 20, 2025.

Motion: Alison Zero Jones

Second: Mary McCabe

Unanimously Approved

**Public Comment:**

None

Regular Meeting adjourned at 8:00pm.