

Mendon Public Library Board of Trustees
Regular Meeting
Monday February 3 2025, 7:00 p.m.
Mendon Public Library

Unapproved

Present: Mary McCabe (President), Tom Ochsenhirt (Vice-President), Alison Zero Jones (Treasurer), Katie Corey (Corresponding Secretary), Nipa Armbruster, Tom Dooley, Alicia Zysman-Cromwell

Excused: None

Others present: Lyla Grills (Director), Lisa Reniff (Recording Secretary), Danny Bassette

Meeting was called to order at 7:01pm by Mary McCabe.

Public Comment: Danny Bassette mentioned that he could not find any library policies for handling law enforcement versus the policy distributed on ICE alone.

Town Report: (Lyla for Cynthia Carroll)

Mary McCabe and Katie Corey are officially on the BOT and have taken the Oath of Office with the town hall.

The sidewalks in the hamlet are progressing.

Approval of Minutes: (Mary McCabe)

Motion was made to approve the minutes from the January 6, 2025, Mendon Public Library Board of Trustees Meeting.

Motion: Mary McCabe Second: Alison Zero Jones Unanimously Approved

Motion was made to approve the minutes from the January 16, 2025, Personnel Committee Meeting.

Motion: Mary McCabe Second: Alicia Zysman-Cromwell Unanimously Approved

Motion was made to approve the minutes from the January 30, 2025, Policy Committee Meeting.

Motion: Mary McCabe Second: Tom Ochsenhirt Unanimously Approved

President Report: (Mary McCabe)

A discussion regarding joining the Sustainable Library Association. Only Wood Library in Canandaigua and Richmond Memorial Library in Batavia has certification and Victor Public Library is signed up through the association. Joining would cost us \$50 per year based on under \$500,000 budget. It appeared

that many of the objectives seem doable for our library. A newer building helps toward this goal. Victor could be a resource for us.

Motion was made to approve Lyla Grills joining Sustainable Libraries Initiative at a cost of under \$100.

Motion: Mary McCabe Second: Nipa Armbruster Unanimously Approved

Motion was made to create a standing subcommittee on Sustainable Libraries.

Motion: Mary McCabe Second: Alicia Zysman-Cromwell Unanimously Approved

The new committee on Sustainable Libraries will have Nipa, Katie, Tom D, and Alicia as members.

The library has some programing coming up that will pertain to the Sustainable Libraries Initiative.

Treasurer's Report: (Alison Zero Jones)

The Financial Report of the MPL Board of Trustees was distributed for the February 3, 2025 regular meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

The Financial Report contained motions to approve 2025 prepayments and 2024 FFRPL Grant Report.

There was also a transfer from our contractual budget line to the NYS Retirement budget line which ended up being more than expected.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the February 3, 2025 regular meeting as presented.

Motion: Alison Zero Jones Second: Alicia Zysman-Cromwell Unanimously Approved

Corresponding Secretary: (Katie Corey)

Nothing to report.

COMMITTEE REPORTS

Finance Committee: (Alison Zero Jones)

No meeting was held or planned.

Policies Committee: (Tom Ochsenhirt)

A Meeting was held on January 30, 2025 with minutes approved earlier in the meeting. A policy of MPL adopted in 2020 was distributed. A lawyer for the Empire State Network looked at changes in executive orders and how that effects NYS Libraries.

The policy will meet again before the next meeting and review the Policy.

Long Range Plan Committee: (Tom Dooley)

Tom will set up a Committee meeting date to review the Long Range Plan implementation.

The Foundation Exploratory Committee, might be done, but discussed if another committee should be set up and if it should be a combined committee.

The next step would be to go to a Friends meeting and see if they are in agreement.

Personnel Committee: (Mary McCabe)

A Meeting was held on January 16, 2025 with minutes approved earlier in the meeting.

It was felt that the Board should move to executive session to review the Director.

Director’s Report: (Lyla Grills)

The Library Director’s Report was distributed and reviewed. The following items were discussed:

- MPL did receive a RRLC Internship Grant in the amount of \$3,300 to hire a library studies student to help with Teen and Tween Programs this summer.

OLD BUSINESS

NEW BUSINESS

Public Comment:

Danny Bassette commented that the Sustainable Libraries website feels “scammy”.

Executive Session

Motion was made to enter executive session.

Motion:Mary McCabe	Second: Alicia Zysman-Cromwell	Unanimously Approved
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Motion was made to exit executive session at 8:10pm.

Motion:Mary McCabe	Second: Alicia Zysman-Cromwell	Unanimously Approved
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The Personnel Committee will meet with Lyla, February 6, 2025 7:00pm.

Regular Meeting adjourned at 8:12pm.