

**Mendon Public Library Board of Trustees**  
**Regular Meeting**  
**Monday August 5, 2024, 7:00 p.m.**  
**Mendon Public Library**

**Approved**

**Present:** Tom Ochsenhirt (Vice-President), Alison Zero Jones (Treasurer), Nipa Armbruster, Tom Dooley, Alicia Zysman-Cromwell

**Excused:** Mary McCabe (President), Katie Corey (Corresponding Secretary),

**Others present:** Lyla Grills (Director), Cynthia Carroll (Town), Lisa Reniff (Recording Secretary), Rick Milne (Mayor Honeoye Falls)

*Meeting was called to order at 6:59pm by Tom Ochsenhirt.*

**Public Comment:** None

**Guest:** Rick Milne (Mayor Honeoye Falls)

Mayor Rick Milne was invited by Lyla Grills to address the Board of Trustees about the adjoining property that the village has put up for sale. The mayor went over the timeline of the HF Fire Department for the past 14 years starting with a study that recommended a new firehall and location in the center of the village was best for response times. The firehall is in desperate need of repair or upgrade and as of 4-5 years ago had a strong volunteer base. The Village is committed to the Fire Department and purchased the old Critics Restaurant property hoping to build a new fire hall there with grant funding. The grant had qualifications that HF did wish to cover and after COVID and along with national trends there are no volunteers joining the FD. The village decided to forgo the new firehall and sell the property. There are fiscal issues with the HFFD they will need to replace expensive equipment and hire firefighters to cover the daytime hours.

The property, that is directly in front of the library and the adjacent property (Critics Diner) is now for sale by the Village. Both properties were previously owned by the proprietors of Critics. When the library was built approximately 15 years ago discussions were held by the owners and the Town of Mendon. The owners of Critics decided not to sell at that time, but later did sell to the Village when they decided to retire. The Village is currently selling both properties together for a sell price of \$420,000 and have gotten a few people touring the property but no offers yet. The Village is hopeful that they will be able to keep the green space in front of the library. The Village has not looked into pricing the properties separately.

**Town Report:** (Cynthia Carroll)

- The sidewalks in Mendon on Route 64 north of the hamlet are starting installation this year.
- Event “Holidays in the Hamlet“ will be held on December 4th from 5-8pm.

**Approval of Minutes:** (Tom Ochsenhirt)

Motion was made to approve the minutes from the July 1 2024, Mendon Public Library Board of Trustees Meeting.

Motion: Tom Ochsenhirt                      Second: Nipa Armbruster                      Unanimously Approved

**President Report:** (Tom Ochsenhirt)

Nothing has been passed on to report.

**Treasurer's Report:** (Alison Zero Jones)

The Financial Report of the MPL Board of Trustees was distributed for the August 5, 2024 regular meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

There is the addition of ClearFly to the vouchers to coincide with switching two of the four lines to the internet system.

Motion was made to accept the Financial Report of the MPL Board of Trustees for the August 5, 2024 regular meeting.

Motion: Alison Zero Jones                      Second: Tom Ochsenhirt                      Unanimously Approved

**Corresponding Secretary:** (Katie Corey)

No report.

**COMMITTEE REPORTS**

**Finance Committee:** (Alison Zero Jones)

Lyla received a letter from Town Supervisor John Moffitt that he requested a condensed budget for determining the Draft 2025 Town Budget. Lyla created a condensed budget using the previous approved Draft 2025 budget for the Mendon Public Library which did not contain the bookkeeper, insurance or benefits lines. These lines are determined by the town and are not vouchered.

Motion was made to convey the proposed 2025 Condensed Budget of the Mendon Public Library to the town.

Motion: Tom Ochsenhirt                      Second: Alicia Zysman-Cromwell  
Approved: Tom Ochsenhirt (Vice-President), Alison Zero Jones (Treasurer), Nipa Armbruster, Alicia Zysman-Cromwell  
Abstained: Tom Dooley

**Policies Committee:** (Lyla Grills)

Nothing to report.

**Long Range Plan Committee/Foundation Committee:** (Tom Dooley)

No meeting will be held in August, and will meet in September.

**Director's Report:** (Lyla Grills)

The Library Director's Report was distributed and reviewed. The following items were discussed:

- Summer Reading Program is almost done for 2024. Kelly will give a full report at the August 26, 2024 BOT Meeting.
- The Teen Corner Opening was well attended by Assemblymember Lunsford, Supervisor Moffitt, Town Board member Cynthia Carroll, Village Trustee Ginny Floss and BOT Member Katie Corey and two TV media outlets. The teen corner was celebrated with a ribbon cutting and bubble tea.
- MCLS received an award for \$3.1 million dollars in ARPA funds for digital equity which will include more hotspots to loan out, solar powered wifi tables, and digital training.
- The Friends contributed approximately \$6,000 for refinishing the oak table and chairs, children's table and study room tables.
- The fax line was relocated to the Xerox copier.
- The Library will not have a physical presence at the Fest at the Falls but will have a library bag raffle for six red bags. We also have a bike rodeo scheduled for that day.
- The building was power washed by the town and the windows were cleaned.
- ACES Energy will be filming the moving of a historic house to Mendon and the addition of sustainability focused systems. They will be hosting this film at the library.
- The NYLA Annual Conference will be held in Syracuse this year from November 6-9th. BOT members are encouraged to attend.

**OLD BUSINESS**

**2025 MPL Budget:** (Lyla Grills)

This topic was previously discussed during the Financial Committee Report.

**NEW BUSINESS**

**Library Sign:** (Lyla Grills)

Lyla presented some ideas from the sign creator that were a basic sign of 60" wide post and panel sign. They are priced in the neighborhood of \$6K. Members commented that lighting of the sign needs to be addressed and that adding similar stone to the sign would be great.

**Page Hire:** (Lyla Grills)

Keara Ferrell will be leaving for college. The library is replacing her in the Page position with Ethan Ahn.

Motion was made to hire Ethan Ahn as a page at \$15.00.

Motion: Tom Ochsenhirt

Second:

Tom Dooley

Unanimously Approved

**Sustainable Library:** (Tom Dooley)

A discussion should be held on sustainable library training as a board. Alicia will send the link of the training to the board members.

**Public Comment:** None

Regular Meeting adjourned at 8:35pm.