

**Mendon Public Library Board of Trustees
Regular Meeting
Monday November 6, 2023, 7:00 p.m.
Mendon Public Library**

Approved

Present: Alison Zero Jones (President), Nipa Armbruster, Katie Corey, Tom Dooley, Mary McCabe, Tom Ochsenhirt, Alicia Zysman-Cromwell

Excused: None

Others present: Lyla Grills (Director), Lisa Reniff (Recording Secretary), Cynthia Carroll (Town)

Meeting was called to order at 7:02pm by Alison Zero Jones.

Public Comment: None

Town Report: (Cynthia Carroll)

- The last Town Board Meeting had many contracts to sign and budget discussions.
- The Mendon Business Association is advertising some holiday events for the coming months.
- The anvil in the Mendon Farms subdivision was hit a day after it was rebuilt.

Approval of Minutes: (Alison Zero Jones)

Motion was made to approve the minutes from the October 2, 2023, Mendon Public Library Board of Trustees Meeting.

Motion: Tom Dooley Second: Alicia Zysman-Cromwell Unanimously Approved

President's Report:

A discussion regarding next year's officers was held to get everyone's thoughts on their preferences was held. At this point there would be no change in members. The voting for officers will take place at next month's meeting.

Treasurer's Report: (Alicia Zysman-Cromwell)

The Financial Report of the MPL Board of Trustees was distributed for the November 6, 2023 regular meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

Motion was made to transfer funds between accounts according to the following table:

Transfer from:			Transfer to:		
Account	Number	Amount	Account	Number	Amount

Clerks	L7410.110	\$ 450.00	Pages	L7410.120	\$ 450.00
Tech Services	L7410.210	300.00	Telephone	L7410.420	300.00
Tech Services	L7410.210	200.00	Equipment Repair	L7410.430	200.00
Periodicals	L7410.404	15.00	Adult Books	L7410.400	15.00
Recordings	L7410.406	937.00	Database subscriptions	L7410.405	937.00
Mileage/Dues	L7410.427	300.00	Training	L7410.428	300.00
	Total	\$ 2,202.00		Total	\$ 2,202.00

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve vouchers 2023-11-164 through 2023-11-189 in the total amount of \$14,380.63.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve deposits to the MPL account from fines and copies of \$530.56.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve deposits to the BOT account from patron donations totaling \$244.40.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve check #476 to Barnes and Noble for \$137.97 for purchase of books from the donation in dissolution of the Fortnightly Club.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Cindy Carroll left the meeting at 7:30pm

Corresponding Secretary: (Nipa Armbruster)

A note from a patron was read to express support for banned books.

Finance Committee Report: (Alicia Zysman-Cromwell)

The 2024 preliminary budget was discussed, including the Librarian Trainee position, fund balance policy, and reserve fund for future computer purchases.

Policies Committee Report: (Lyla Grills)

No report at this time.

Long Range Plan/Foundation Committee Report: (Tom Dooley)

The Long-Range Plan Committee met and agreed to send out a Foundation Exploration questionnaire to other libraries. A draft of the questions were emailed to the committee for review. A meeting to review the progress and direction of the committee is expected to happen with Lyla and Alison.

Director's Report: (Lyla Grills)

The Library Director's Report was distributed and reviewed. Highlighted items include:

- Our Diverse Voices Book Discussion Kits are now available for check out. They were funded by a Harold Hacker grant through Rochester Regional Library Council and Friends & Foundation of

the Rochester Public Library. The discussion kits have 7 copies of the books and discussion guides and can be checked out for 8 weeks.

- MPL has received two Hands-Only CPR kits that can be checked out.
- There are some legislative events that are coming up that Trustees may sign up to attend. MPL is still on track to receive a grant from NYS to fund the teen sitting area and added items for the library.

NEW BUSINESS

BOT Member Terms and Offices: (Lyla Grills)

This item was discussed previously.

2024 HRA Increase (Lyla Grills)

The HRA for Town employees has increased from \$1,000 in 2023 to \$1,200 in 2024.

Motion was made to increase the library HRA funding to \$1,200 to be in line with town employees.

Motion: Alison Zero Jones Second: Alicia Zysman-Cromwell Unanimously Approved

2024 Closed Dates (Lyla Grills)

Tabled until next meeting.

2024 MPL BOT Meeting Dates (Lyla Grills)

Tabled until next meeting.

Public Comment: None

Regular Meeting adjourned at 8:32p.