

Financial Report
Mendon Public Library Board of Trustees
October 2, 2023

LIBRARY OPERATING FUNDS

Account Transfers:

Transfer From:			Transfer to		
Account	Number	Amount	Account	Number	Amount
Window Cleaning	L7410.473	\$ 294.50	Custodial Supplies	L7410.455	\$ 294.50
	Total	\$ 294.50		Total	\$ 294.50

Payment of Claims:

Voucher 2023-10-144 through 2023-10-163 for a total amount of \$7,878.16.

Acceptance of Deposits:

Date	Memo	Check	Amount	Deposit
11/3/2022	Deposit			\$ 365.10
	Cash register deposit for period ending 8/31/2023	Cash	\$ 104.20	
	Cash register deposit for period ending 9/8/2023	Cash	\$ 143.40	
	Cash register deposit for period ending 9/14/2023	Cash	\$ 72.70	
	Cash register deposit for period ending 9/21/2023	Cash	\$ 45.30	
	Total:			\$ 365.10

The above funds were deposited to the Town Controlled accounts, and financial reports were forwarded to the Town of Mendon.

BOARD OF TRUSTEE ACCOUNTS:

Account Balances:

Account	Date	Balance	Reconciled
M&T Checking Account	3/31/2023	\$ 4,901.14	4/12/2023
M&T Savings Account	3/31/2023	\$ 2,595.74	4/12/2023

Acceptance of Deposits:

Date	Memo	Check	Amount	Deposit
9/28/2023	Deposit			\$ 1,000.00
	Patron Donation	3108	\$ 1,000.00	
9/28/2023	Deposit			\$ 136.00
	Fortnightly Club - Donation	430	\$ 136.00	
	Total:			\$ 1,136.00

Payment of Claims:

Date	Check #	Vendor	Memo	Amount
9/28/2023	474	Copy Town	SRP 2023 – Thank you posters	\$ 15.00
9/28/2023	475	Lyla Grills	MPP Reservation	143.00
			Total	\$ 158.00