

Mendon Public Library Board of Trustees
Regular Meeting
Monday August 28, 2023, 7:00 p.m.
Mendon Public Library

Unapproved

Present: Alison Zero Jones (President), Nipa Armbruster, Katie Corey, Tom Dooley, Mary McCabe, Tom Ochsenhirt, Alicia Zysman-Cromwell

Excused:

Others present: Lyla Grills (Director), Lisa Reniff (Recording Secretary), Cynthia Carroll (Town)

Meeting was called to order at 7:02pm by Alison Zero Jones.

Public Comment: None

Town Report: (Cynthia Carroll)

- The Library outside half wall will be repaired.
- The town has authorized energy companies to offer residents their services.
- The Mendon Youth Center will open on Oct 2nd and hours will be Monday thru Thursday from 2pm to 6pm.
- There will be a mobile mammogram clinic coming on September 30th.
- The Library parking lot will be repaved and striped.
- The splash park will extend its closing into the month of September.

Approval of Minutes: (Alison Zero Jones)

Motion was made to approve the minutes from the July 24, 2023, Mendon Public Library Board of Trustees Meeting.

Motion: Alison Zero Jones

Second: Tom Dooley

Unanimously Approved

President Report: (Alison Zero Jones)

The trustees are required to have 2 hours of training in 2023. Lyla is collecting the certificates for the Board of Trustees, please email any training certificates that you have received. There are two more trainings remaining for the Trustee Book Club and past trainings can be viewed online.

Treasurer's Report: (Alicia Zysman-Cromwell)

The Financial Report of the MPL Board of Trustees was distributed for the August 28, 2023 regular meeting. The Library's account transfers, vouchers, and deposits were reviewed, as well as the Board of Trustee's account balances, deposits, and payments.

Motion was made to approve vouchers 2023-09-121 through 2023-09-143 in the total amount of \$11,616.12.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve deposits to the MPL account from fines and copies of \$745.00, online fines of \$383.00, LLSA FY23-24 of \$2431.75 and from Love Your Library Grant of \$300.00, totaling \$3,589.75.

Motion: Alicia Zysman-Cromwell Second: Tom Ochsenhirt Unanimously Approved

Motion was made to approve deposits to the BOT account from a patron donation of \$100.00.

Motion: Alicia Zysman-Cromwell Second: Tom Dooley Unanimously Approved

Motion was made to approve check #470-473 for the Summer Reading Program programs and prized totaling \$939.85.

Motion: Alicia Zysman-Cromwell Second: Alison Zero Jones Unanimously Approved

Corresponding Secretary: (Nipa Armbruster)

Nothing new to report.

Policies Committee Report: (Lyla Grills)

Nothing new to report. Lyla will email some policy drafts or suggestions to the committee for next months meeting.

Long Range Plan Committee Report: (Tom Dooley)

No report.

Finance Committee Report: (Alicia Zysman-Cromwell)

The BOT approved budget was delivered to the Town the end of July and will hear back the beginning of October if it was approved.

Director's Report: (Lyla Grills)

The Library Director's Report for April was distributed and reviewed. The following items were discussed:

- The 2023 Summer Reading Program was very busy with activity at MPL. Kelly will put together a full report of the SRP for this summer and Matt is working on a display of pictures from the summer. The closing event was an animal program with a Kona Ice Truck that was hosted by HFLM Kiwanis.
- A staff clerk is a Notary and will be offering her service on Wednesday evenings and some Saturdays.
- Circulation numbers over the the past 10 years were distributed and discussed.

- Lyla will be doing another outreach program at Pinehurst.
- The Library is planning to be in the Fall Parade with the book bike.

NEW BUSINESS

MPL Gathering: (Alison Zero Jones)

A lodge at Mendon Ponds Park will be reserved. The tentative date is for Sept. 24th in the later afternoon. An electronic sign up will be distributed for food and games.

Motion was made to approve funds to rent a pavilion at Mendon Ponds Park up to \$200.00.

Motion: Alicia Zysman-Cromwell Second: Tom Dooley Unanimously Approved

Carpet Cleaning: (Lyla Grills)

Quotes for alternative carpet cleaning services and the different methods were reviewed. Older quotes were also reviewed. It was decided that using Crystal Carpet Cleaning was the best choice given the method and past experience with the library.

Public Comment: None

Regular Meeting adjourned at 7:37pm.