

## Mendon Public Library Profit & Loss Budget vs. Actual January through December 2023

|   | Jan - Dec 23 | Budget     | \$ Over Budget | % of Budget |
|---|--------------|------------|----------------|-------------|
| <b>Ordinary Income/Expense</b>                  |              |            |                |             |
| <b>Income</b>                                   |              |            |                |             |
| 1001 · Real Property Tax Income                 | 377,800.00   | 377,800.00 | 0.00           | 100.0%      |
| 2081 · Departmental Income                      |              |            |                |             |
| 2082 · Library Charges and Copies               | 2,227.32     | 3,500.00   | -1,272.68      | 63.6%       |
| <b>Total 2081 · Departmental Income</b>         | 2,227.32     | 3,500.00   | -1,272.68      | 63.6%       |
| 2401 · Use of Money and Property                |              |            |                |             |
| 2401.1 · Interest and Earnings                  | 51.87        | 0.00       | 51.87          | 100.0%      |
| <b>Total 2401 · Use of Money and Property</b>   | 51.87        | 0.00       | 51.87          | 100.0%      |
| 2701 · Miscellaneous Local Sources              |              |            |                |             |
| 2770 · Other                                    | 283.61       | 0.00       | 283.61         | 100.0%      |
| 2780 · Gift and Donation                        | 0.00         | 0.00       | 0.00           | 0.0%        |
| 2781 · FFRPL Grant                              | 3,365.42     | 3,365.42   | 0.00           | 100.0%      |
| <b>Total 2701 · Miscellaneous Local Sources</b> | 3,649.03     | 3,365.42   | 283.61         | 108.4%      |
| 3800 · State Aid                                |              |            |                |             |
| 3840 · Library Aid                              | 270.00       | 2,500.00   | -2,230.00      | 10.8%       |
| 3842 · Other State aid                          | 0.00         | 0.00       | 0.00           | 0.0%        |
| <b>Total 3800 · State Aid</b>                   | 270.00       | 2,500.00   | -2,230.00      | 10.8%       |
| <b>Total Income</b>                             | 383,998.22   | 387,165.42 | -3,167.20      | 99.2%       |
| <b>Gross Profit</b>                             | 383,998.22   | 387,165.42 | -3,167.20      | 99.2%       |
| <b>Expense</b>                                  |              |            |                |             |
| 66000 · Payroll Expenses                        |              |            |                |             |
| 7410 · Personnel Services                       |              |            |                |             |
| .100 · Director                                 | 24,715.35    | 71,400.00  | -46,684.65     | 34.6%       |
| .110 · Clerks                                   | 39,742.65    | 121,000.00 | -81,257.35     | 32.8%       |
| .120 · Pages                                    | 1,334.80     | 3,600.00   | -2,265.20      | 37.1%       |
| .130 · Custodian                                | 3,029.40     | 9,000.00   | -5,970.60      | 33.7%       |
| .160 · Library Assistant                        | 7,553.88     | 25,200.00  | -17,646.12     | 30.0%       |
| .190 · Bookkeeper                               | 775.00       | 3,100.00   | -2,325.00      | 25.0%       |
| <b>Total 7410 · Personnel Services</b>          | 77,151.08    | 233,300.00 | -156,148.92    | 33.1%       |
| <b>Total 66000 · Payroll Expenses</b>           | 77,151.08    | 233,300.00 | -156,148.92    | 33.1%       |
| 7410.2 · Equipment/Captial outlay               |              |            |                |             |
| .200 · Software                                 | 0.00         | 500.00     | -500.00        | 0.0%        |
| .210 · Technical Services                       | 76.25        | 6,500.00   | -6,423.75      | 1.2%        |
| .220 · MCLS Cost Shares                         | 0.00         | 13,200.00  | -13,200.00     | 0.0%        |
| .230 · Hardware                                 | 4,025.00     | 5,500.00   | -1,475.00      | 73.2%       |
| <b>Total 7410.2 · Equipment/Captial outlay</b>  | 4,101.25     | 25,700.00  | -21,598.75     | 16.0%       |
| 7410.4 · Materials                              |              |            |                |             |
| .400 · Adult Books                              | 7,565.11     | 18,000.00  | -10,434.89     | 42.0%       |
| .401 · Youth Books                              | 5,017.74     | 11,300.00  | -6,282.26      | 44.4%       |
| .404 · Periodicals                              | 50.00        | 2,700.00   | -2,650.00      | 1.9%        |
| .405 · Database subscriptions                   | 753.62       | 4,700.00   | -3,946.38      | 16.0%       |
| .406 · Recordings                               | 0.00         | 1,200.00   | -1,200.00      | 0.0%        |
| .407 · Tapes                                    | 1,179.75     | 3,800.00   | -2,620.25      | 31.0%       |
| .408 · FFRPL Grant                              | 0.00         | 3,365.42   | -3,365.42      | 0.0%        |
| .409 · Visiting Artist                          | 0.00         | 500.00     | -500.00        | 0.0%        |
| <b>Total 7410.4 · Materials</b>                 | 14,566.22    | 45,565.42  | -30,999.20     | 32.0%       |
| 7410.5 · Contractual                            |              |            |                |             |
| .410 · Office Supplies                          | 985.41       | 2,500.00   | -1,514.59      | 39.4%       |
| .420 · Telephone                                | 1,279.64     | 3,400.00   | -2,120.36      | 37.6%       |
| .424 · Postage/Freight                          | 0.00         | 100.00     | -100.00        | 0.0%        |
| .426 · Publicity/Printing                       | 257.35       | 1,300.00   | -1,042.65      | 19.8%       |
| .427 · Mileage/Dues                             | 310.94       | 1,800.00   | -1,489.06      | 17.3%       |
| .428 · Training                                 | 140.00       | 3,800.00   | -3,660.00      | 3.7%        |
| .430 · Equipment Repair                         | 895.04       | 900.00     | -4.96          | 99.4%       |
| .440 · Xerox                                    | 732.16       | 3,600.00   | -2,867.84      | 20.3%       |
| .445 · County Card Fee                          | 0.00         | 300.00     | -300.00        | 0.0%        |
| .450 · Utilities                                | 6,798.99     | 16,600.00  | -9,801.01      | 41.0%       |
| .455 · Custodial Supplies                       | 337.43       | 900.00     | -562.57        | 37.5%       |
| .460 · Building Maint/Repairs                   | 0.00         | 0.00       | 0.00           | 0.0%        |

**Mendon Public Library**  
**Profit & Loss Budget vs. Actual**  
 January through December 2023

|                                       | Jan - Dec 23      | Budget            | \$ Over Budget     | % of Budget       |
|---------------------------------------|-------------------|-------------------|--------------------|-------------------|
| .470 · Insurance - Liability, D and O | 2,200.00          | 2,400.00          | -200.00            | 91.7%             |
| .473 · Window Cleaning                | 0.00              | 1,600.00          | -1,600.00          | 0.0%              |
| <b>Total 7410.5 · Contractual</b>     | <b>13,936.96</b>  | <b>39,200.00</b>  | <b>-25,263.04</b>  | <b>35.6%</b>      |
| <b>9000 · Employee Benefits</b>       |                   |                   |                    |                   |
| 9010 · State Retirement               | 10,000.00         | 10,000.00         | 0.00               | 100.0%            |
| 9030 · Social Security                | 4,339.14          | 18,000.00         | -13,660.86         | 24.1%             |
| 9040 · Worker's Comp                  | 1,300.00          | 1,300.00          | 0.00               | 100.0%            |
| 9060 · Medical/Dental Insurance       | 2,600.19          | 14,000.00         | -11,399.81         | 18.6%             |
| <b>Total 9000 · Employee Benefits</b> | <b>18,239.33</b>  | <b>43,300.00</b>  | <b>-25,060.67</b>  | <b>42.1%</b>      |
| <b>Total Expense</b>                  | <b>127,994.84</b> | <b>387,065.42</b> | <b>-259,070.58</b> | <b>33.1%</b>      |
| <b>Net Ordinary Income</b>            | <b>256,003.38</b> | <b>100.00</b>     | <b>255,903.38</b>  | <b>256,003.4%</b> |
| <b>Net Income</b>                     | <b>256,003.38</b> | <b>100.00</b>     | <b>255,903.38</b>  | <b>256,003.4%</b> |