

Mendon Public Library
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
1001 · Real Property Tax Income	0.00	377,800.00	-377,800.00
2081 · Departmental Income			
2082 · Library Charges and Copies	0.00	3,500.00	-3,500.00
Total 2081 · Departmental Income	0.00	3,500.00	-3,500.00
3800 · State Aid			
3840 · Library Aid	0.00	2,500.00	-2,500.00
Total 3800 · State Aid	0.00	2,500.00	-2,500.00
Total Income	0.00	383,800.00	-383,800.00
Gross Profit	0.00	383,800.00	-383,800.00
Expense			
66000 · Payroll Expenses			
7410 · Personnel Services			
.100 · Director	0.00	71,400.00	-71,400.00
.110 · Clerks	0.00	121,000.00	-121,000.00
.120 · Pages	0.00	3,600.00	-3,600.00
.130 · Custodian	0.00	9,000.00	-9,000.00
.160 · Library Assistant	0.00	25,200.00	-25,200.00
.190 · Bookkeeper	0.00	3,100.00	-3,100.00
Total 7410 · Personnel Services	0.00	233,300.00	-233,300.00
Total 66000 · Payroll Expenses	0.00	233,300.00	-233,300.00
7410.2 · Equipment/Captial outlay			
.200 · Software	0.00	500.00	-500.00
.210 · Technical Services	0.00	6,500.00	-6,500.00
.220 · MCLS Cost Shares	0.00	13,200.00	-13,200.00
.230 · Hardware	0.00	5,500.00	-5,500.00
Total 7410.2 · Equipment/Captial outlay	0.00	25,700.00	-25,700.00
7410.4 · Materials			
.400 · Adult Books	49.17	18,000.00	-17,950.83
.401 · Youth Books	598.54	11,300.00	-10,701.46
.404 · Periodicals	0.00	2,700.00	-2,700.00
.405 · Database subscriptions	0.00	4,700.00	-4,700.00
.406 · Recordings	0.00	1,200.00	-1,200.00
.407 · Tapes	24.99	3,800.00	-3,775.01
.409 · Visiting Artist	0.00	500.00	-500.00
Total 7410.4 · Materials	672.70	42,200.00	-41,527.30
7410.5 · Contractual			
.410 · Office Supplies	0.00	2,500.00	-2,500.00
.420 · Telephone	0.00	3,400.00	-3,400.00
.424 · Postage/Freight	0.00	100.00	-100.00
.426 · Publicity/Printing	0.00	1,300.00	-1,300.00
.427 · Mileage/Dues	0.00	1,800.00	-1,800.00
.428 · Training	0.00	3,800.00	-3,800.00
.430 · Equipment Repair	275.00		
.440 · Xerox	0.00	3,600.00	-3,600.00
.445 · County Card Fee	0.00	300.00	-300.00
.450 · Utilities	724.00	16,600.00	-15,876.00
.455 · Custodial Supplies	0.00	900.00	-900.00
.460 · Building Maint/Repairs	0.00	900.00	-900.00
.470 · Insurance - Liability, D and O	0.00	2,400.00	-2,400.00
.473 · Window Cleaning	0.00	1,600.00	-1,600.00
Total 7410.5 · Contractual	999.00	39,200.00	-38,201.00

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9000 · Employee Benefits			
9010 · State Retirement	0.00	10,000.00	-10,000.00
9030 · Social Security	0.00	18,000.00	-18,000.00
9040 · Worker's Comp	0.00	1,300.00	-1,300.00
9060 · Medical/Dental Insurance	0.00	14,000.00	-14,000.00
Total 9000 · Employee Benefits	0.00	43,300.00	-43,300.00
Total Expense	1,671.70	383,700.00	-382,028.30
Net Ordinary Income	-1,671.70	100.00	-1,771.70
Net Income	-1,671.70	100.00	-1,771.70

Mendon Public Library Profit & Loss Budget vs. Actual January through December 2023

	% of Budget
Ordinary Income/Expense	
Income	
1001 · Real Property Tax Income	0.0%
2081 · Departmental Income	
2082 · Library Charges and Copies	0.0%
Total 2081 · Departmental Income	0.0%
3800 · State Aid	
3840 · Library Aid	0.0%
Total 3800 · State Aid	0.0%
Total Income	0.0%
Gross Profit	0.0%
Expense	
66000 · Payroll Expenses	
7410 · Personnel Services	
.100 · Director	0.0%
.110 · Clerks	0.0%
.120 · Pages	0.0%
.130 · Custodian	0.0%
.160 · Library Assistant	0.0%
.190 · Bookkeeper	0.0%
Total 7410 · Personnel Services	0.0%
Total 66000 · Payroll Expenses	0.0%
7410.2 · Equipment/Captial outlay	
.200 · Software	0.0%
.210 · Technical Services	0.0%
.220 · MCLS Cost Shares	0.0%
.230 · Hardware	0.0%
Total 7410.2 · Equipment/Captial outlay	0.0%
7410.4 · Materials	
.400 · Adult Books	0.3%
.401 · Youth Books	5.3%
.404 · Periodicals	0.0%
.405 · Database subscriptions	0.0%
.406 · Recordings	0.0%
.407 · Tapes	0.7%
.409 · Visiting Artist	0.0%
Total 7410.4 · Materials	1.6%
7410.5 · Contractual	
.410 · Office Supplies	0.0%
.420 · Telephone	0.0%
.424 · Postage/Freight	0.0%
.426 · Publicity/Printing	0.0%
.427 · Mileage/Dues	0.0%
.428 · Training	0.0%
.430 · Equipment Repair	
.440 · Xerox	0.0%
.445 · County Card Fee	0.0%
.450 · Utilities	4.4%
.455 · Custodial Supplies	0.0%
.460 · Building Maint/Repairs	0.0%
.470 · Insurance - Liability, D and O	0.0%
.473 · Window Cleaning	0.0%
Total 7410.5 · Contractual	2.5%

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	<u>% of Budget</u>
9000 · Employee Benefits	
9010 · State Retirement	0.0%
9030 · Social Security	0.0%
9040 · Worker's Comp	0.0%
9060 · Medical/Dental Insurance	0.0%
Total 9000 · Employee Benefits	<u>0.0%</u>
Total Expense	<u>0.4%</u>
Net Ordinary Income	<u>-1,671.7%</u>
Net Income	<u><u>-1,671.7%</u></u>