

**Mendon Public Library**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
1001 · Real Property Tax Income	351,900.00	351,900.00	0.00
2081 · Departmental Income			
2082 · Library Charges and Copies	8,605.28	6,000.00	2,605.28
<b>Total 2081 · Departmental Income</b>	8,605.28	6,000.00	2,605.28
2401 · Use of Money and Property			
2401.1 · Interest and Earnings	82.49	100.00	-17.51
<b>Total 2401 · Use of Money and Property</b>	82.49	100.00	-17.51
2701 · Miscellaneous Local Sources			
2770 · Other	303.99		
2780 · Gift and Donation	2,000.00	2,000.00	0.00
2781 · FFRPL Grant	1,787.69	1,787.69	0.00
<b>Total 2701 · Miscellaneous Local Sources</b>	4,091.68	3,787.69	303.99
3800 · State Aid			
3840 · Library Aid	2,687.00	2,000.00	687.00
3842 · Other State aid	300.00	1,500.00	-1,200.00
<b>Total 3800 · State Aid</b>	2,987.00	3,500.00	-513.00
<b>Total Income</b>	367,666.45	365,287.69	2,378.76
<b>Gross Profit</b>	367,666.45	365,287.69	2,378.76
<b>Expense</b>			
66000 · Payroll Expenses			
7410 · Personnel Services			
.100 · Director	65,000.00	65,000.00	0.00
.110 · Clerks	105,857.16	106,600.00	-742.84
.120 · Pages	1,834.80	2,100.00	-265.20
.130 · Custodian	7,466.40	8,300.00	-833.60
.160 · Library Assistant	22,693.22	22,800.00	-106.78
.190 · Bookkeeper	1,400.00	2,800.00	-1,400.00
<b>Total 7410 · Personnel Services</b>	204,251.58	207,600.00	-3,348.42
<b>Total 66000 · Payroll Expenses</b>	204,251.58	207,600.00	-3,348.42
7410.2 · Equipment/Captial outlay			
.200 · Software	1,178.00	1,900.00	-722.00
.210 · Technical Services	4,967.25	5,200.00	-232.75
.220 · MCLS Cost Shares	13,554.00	13,600.00	-46.00
.230 · Hardware	8,643.09	9,200.00	-556.91
<b>Total 7410.2 · Equipment/Captial outlay</b>	28,342.34	29,900.00	-1,557.66
7410.4 · Materials			
.400 · Adult Books	17,463.22	17,500.00	-36.78
.401 · Youth Books	10,999.02	11,000.00	-0.98
.404 · Periodicals	2,469.58	2,470.00	-0.42
.405 · Database subscriptions	5,299.79	5,300.00	-0.21
.406 · Recordings	667.33	670.00	-2.67
.407 · Tapes	3,550.71	3,560.00	-9.29
.408 · FFRPL Grant	1,787.65	1,787.69	-0.04
.409 · Visiting Artist	1,596.00	1,600.00	-4.00
<b>Total 7410.4 · Materials</b>	43,833.30	43,887.69	-54.39

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 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
<b>7410.5 · Contractual</b>			
.410 · Office Supplies	2,415.94	3,000.00	-584.06
.420 · Telephone	3,156.33	3,200.00	-43.67
.424 · Postage/Freight	99.97	100.00	-0.03
.427 · Mileage/Dues	1,294.61	1,300.00	-5.39
.428 · Training	1,600.00	1,600.00	0.00
.430 · Equipment Repair	62.97	70.00	-7.03
.440 · Xerox	2,867.46	3,430.00	-562.54
.445 · County Card Fee	366.85	370.00	-3.15
.450 · Utilities	13,796.05	14,500.00	-703.95
.455 · Custodial Supplies	1,314.82	1,400.00	-85.18
.460 · Building Maint/Repairs	390.70	400.00	-9.30
.470 · Insurance - Liability, D and O	2,200.00	2,200.00	0.00
.473 · Window Cleaning	1,151.00	1,230.00	-79.00
<b>Total 7410.5 · Contractual</b>	<b>30,716.70</b>	<b>32,800.00</b>	<b>-2,083.30</b>
<b>9000 · Employee Benefits</b>			
9010 · State Retirement	11,000.00	11,000.00	0.00
9030 · Social Security	13,638.52	17,000.00	-3,361.48
9040 · Worker's Comp	1,100.00	1,100.00	0.00
9060 · Medical/Dental Insurance	12,107.70	22,000.00	-9,892.30
<b>Total 9000 · Employee Benefits</b>	<b>37,846.22</b>	<b>51,100.00</b>	<b>-13,253.78</b>
<b>Total Expense</b>	<b>344,990.14</b>	<b>365,287.69</b>	<b>-20,297.55</b>
<b>Net Ordinary Income</b>	<b>22,676.31</b>	<b>0.00</b>	<b>22,676.31</b>
<b>Net Income</b>	<b>22,676.31</b>	<b>0.00</b>	<b>22,676.31</b>

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	% of Budget
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
1001 · Real Property Tax Income	100.0%
2081 · Departmental Income	
2082 · Library Charges and Copies	143.4%
<b>Total 2081 · Departmental Income</b>	<b>143.4%</b>
2401 · Use of Money and Property	
2401.1 · Interest and Earnings	82.5%
<b>Total 2401 · Use of Money and Property</b>	<b>82.5%</b>
2701 · Miscellaneous Local Sources	
2770 · Other	
2780 · Gift and Donation	100.0%
2781 · FFRPL Grant	100.0%
<b>Total 2701 · Miscellaneous Local Sources</b>	<b>108.0%</b>
3800 · State Aid	
3840 · Library Aid	134.4%
3842 · Other State aid	20.0%
<b>Total 3800 · State Aid</b>	<b>85.3%</b>
<b>Total Income</b>	<b>100.7%</b>
<b>Gross Profit</b>	<b>100.7%</b>
<b>Expense</b>	
66000 · Payroll Expenses	
7410 · Personnel Services	
.100 · Director	100.0%
.110 · Clerks	99.3%
.120 · Pages	87.4%
.130 · Custodian	90.0%
.160 · Library Assistant	99.5%
.190 · Bookkeeper	50.0%
<b>Total 7410 · Personnel Services</b>	<b>98.4%</b>
<b>Total 66000 · Payroll Expenses</b>	<b>98.4%</b>
7410.2 · Equipment/Captial outlay	
.200 · Software	62.0%
.210 · Technical Services	95.5%
.220 · MCLS Cost Shares	99.7%
.230 · Hardware	93.9%
<b>Total 7410.2 · Equipment/Captial outlay</b>	<b>94.8%</b>
7410.4 · Materials	
.400 · Adult Books	99.8%
.401 · Youth Books	100.0%
.404 · Periodicals	100.0%
.405 · Database subscriptions	100.0%
.406 · Recordings	99.6%
.407 · Tapes	99.7%
.408 · FFRPL Grant	100.0%
.409 · Visiting Artist	99.8%
<b>Total 7410.4 · Materials</b>	<b>99.9%</b>

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	% of Budget
<b>7410.5 · Contractual</b>	
.410 · Office Supplies	80.5%
.420 · Telephone	98.6%
.424 · Postage/Freight	100.0%
.427 · Mileage/Dues	99.6%
.428 · Training	100.0%
.430 · Equipment Repair	90.0%
.440 · Xerox	83.6%
.445 · County Card Fee	99.1%
.450 · Utilities	95.1%
.455 · Custodial Supplies	93.9%
.460 · Building Maint/Repairs	97.7%
.470 · Insurance - Liability, D and O	100.0%
.473 · Window Cleaning	93.6%
<b>Total 7410.5 · Contractual</b>	93.6%
<b>9000 · Employee Benefits</b>	
9010 · State Retirement	100.0%
9030 · Social Security	80.2%
9040 · Worker's Comp	100.0%
9060 · Medical/Dental Insurance	55.0%
<b>Total 9000 · Employee Benefits</b>	74.1%
<b>Total Expense</b>	94.4%
<b>Net Ordinary Income</b>	100.0%
<b>Net Income</b>	<b>100.0%</b>