

Mendon Public Library
Profit & Loss Budget vs. Actual
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 Federal Aid				
4089 ARPA Fund	3,743.19			
Total 4000 Federal Aid	3,743.19			
1001 · Real Property Tax Income	308,232.00	308,232.00	0.00	100.0%
2081 · Departmental Income				
2082 · Library Charges and Copies	7,787.40	16,500.00	-8,712.60	47.2%
Total 2081 · Departmental Income	7,787.40	16,500.00	-8,712.60	47.2%
2401 · Use of Money and Property				
2401.1 · Interest and Earnings	73.31			
Total 2401 · Use of Money and Property	73.31			
2701 · Miscellaneous Local Sources				
2770 · Other	1,197.09			
Total 2701 · Miscellaneous Local Sources	1,197.09			
3800 · State Aid				
3840 · Library Aid	2,876.00	2,000.00	876.00	143.8%
Total 3800 · State Aid	2,876.00	2,000.00	876.00	143.8%
5039 · Interfund Transfers	15,600.00	15,600.00	0.00	100.0%
Total Income	339,508.99	342,332.00	-2,823.01	99.2%
Gross Profit	339,508.99	342,332.00	-2,823.01	99.2%
Expense				
66000 · Payroll Expenses				
7410 · Personnel Services				
.100 · Director	62,927.91	65,432.00	-2,504.09	96.2%
.110 · Clerks	94,803.29	97,618.00	-2,814.71	97.1%
.120 · Pages	1,222.90	1,400.00	-177.10	87.4%
.130 · Custodian	6,884.70	7,150.00	-265.30	96.3%
.160 · Library Assistant	29,536.65	30,455.00	-918.35	97.0%
.190 · Bookkeeper	2,600.00	2,600.00	0.00	100.0%
Total 7410 · Personnel Services	197,975.45	204,655.00	-6,679.55	96.7%
Total 66000 · Payroll Expenses	197,975.45	204,655.00	-6,679.55	96.7%

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7410.2 · Equipment/Captial outlay				
.200 · Software	35.55	500.00	-464.45	7.1%
.210 · Technical Services	8,694.59	8,740.00	-45.41	99.5%
.220 · MCLS Cost Shares	14,140.00	14,339.00	-199.00	98.6%
.230 · Hardware	2,009.00	2,800.00	-791.00	71.8%
Total 7410.2 · Equipment/Captial outlay	24,879.14	26,379.00	-1,499.86	94.3%
7410.4 · Materials				
.400 · Adult Books	12,152.64	12,170.00	-17.36	99.9%
.401 · Youth Books	10,448.91	10,480.00	-31.09	99.7%
.404 · Periodicals	4,167.65	4,200.00	-32.35	99.2%
.405 · Database subscriptions	5,967.93	6,000.00	-32.07	99.5%
.406 · Recordings	1,464.63	1,500.00	-35.37	97.6%
.407 · Tapes	1,472.59	1,578.00	-105.41	93.3%
.409 · Visiting Artist	525.00	553.00	-28.00	94.9%
Total 7410.4 · Materials	36,199.35	36,481.00	-281.65	99.2%
7410.5 · Contractual				
.410 · Office Supplies	2,895.99	2,900.00	-4.01	99.9%
.420 · Telephone	2,702.75	2,800.00	-97.25	96.5%
.424 · Postage/Freight	0.00	0.00	0.00	0.0%
.426 · Publicty/Printing	35.00	135.00	-100.00	25.9%
.427 · Mileage/Dues	900.45	975.00	-74.55	92.4%
.428 · Training	75.00	100.00	-25.00	75.0%
.430 · Equipment Repair	1,074.88	1,100.00	-25.12	97.7%
.440 · Xerox	2,825.14	3,200.00	-374.86	88.3%
.445 · County Card Fee	350.00	350.00	0.00	100.0%
.450 · Utilities	10,938.17	12,250.00	-1,311.83	89.3%
.455 · Custodial Supplies	630.68	700.00	-69.32	90.1%
.460 · Building Maint/Repairs	914.59	1,000.00	-85.41	91.5%
.470 · Insurance - Liability, D and O	1,800.00	2,300.00	-500.00	78.3%
.473 · Window Cleaning	1,000.00	1,000.00	0.00	100.0%
Total 7410.5 · Contractual	26,142.65	28,810.00	-2,667.35	90.7%
9000 · Employee Benefits				
9010 · State Retirement	10,000.00	11,000.00	-1,000.00	90.9%
9030 · Social Security	14,405.61	14,987.00	-581.39	96.1%

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9040 · Worker's Comp	731.00	1,020.00	-289.00	71.7%
9060 · Medical/Dental Insurance	14,752.78	19,000.00	-4,247.22	77.6%
Total 9000 · Employee Benefits	39,889.39	46,007.00	-6,117.61	86.7%
Total Expense	325,085.98	342,332.00	-17,246.02	95.0%
Net Ordinary Income	14,423.01	0.00	14,423.01	100.0%
Net Income	14,423.01	0.00	14,423.01	100.0%
