

Financial Report Mendon Public Library Board of Trustees

Meeting Date: 12/6/2021

Final Approved Report:

LIBRARY OPERATING FUNDS

Account Transfers:

The following transfer of funds.

Transfer From:			Transfer to		
Account	Number	Amount	Account	Number	Amount
Clerks	7410.110	\$ 4,000.00	Tech Services	7410.210	4,000.00
Clerks	7410.110	800.00	Hardware	7410.230	800.00
Clerks	7410.110	1,600.00	Database Subscriptions	7410.405	1,600.00
Periodicals	7410.404	300.00	Database Subscriptions	7410.405	300.00
Recordings	7410.406	2,000.00	Database Subscriptions	7410.405	2,000.00
Visiting Artist	7410.409	500.00	Database Subscriptions	7410.405	500.00
Equipment Repair	7410.430	600.00	Building Maint/Repair	7410.460	600.00
Utilities	7410.450	900.00	Office Supplies	7410.410	900.00
	Total	\$ 10,700.00		Total	\$10,700.00

Payment of Claims:

Voucher 2021-12-149 through 2021-12-175 for a total amount of \$28,305.88.

Acceptance of Deposits:

Date	Memo	Check	Amount	Deposit
11/18/2021	Cash Register Deposit			\$ 625.85
	Cash register deposit for period ending 11/1/21	Cash	\$ 313.70	
	Cash register deposit for period ending 11/9/21	Cash	\$ 132.00	
	Cash register deposit for period ending 11/16/21	Cash	\$ 180.15	
	Total:			\$ 625.85

The above funds were deposited to the Town Controlled accounts, and financial reports were forwarded to the Town of Mendon.

BOARD OF TRUSTEE ACCOUNTS:

Account Balances:

Account	Date	Balance	Reconciled
M&T Checking Account	9/30/2021	\$ 4,408.22	10/30/2021
M&T Savings Account	9/30/2021	\$ 2,607.07	10/30/2021

Acceptance of Deposits: n/a

Payment of Claims: n/a