

**Mendon Public Library**  
**Profit & Loss Budget vs. Actual**  
 January 1 through December 6, 2021

	Jan 1 - Dec 6, 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 Federal Aid				
4089 ARPA Fund	3,743.19	0.00	3,743.19	100.0%
4000 Federal Aid - Other	0.00	0.00	0.00	0.0%
<b>Total 4000 Federal Aid</b>	<b>3,743.19</b>	<b>0.00</b>	<b>3,743.19</b>	<b>100.0%</b>
1001 · Real Property Tax Income	308,232.00	0.00	308,232.00	100.0%
<b>2081 · Departmental Income</b>				
2082 · Library Charges and Copies	7,098.90	16,500.00	-9,401.10	43.0%
L2780 · Gifts and Donations	0.00	0.00	0.00	0.0%
2081 · Departmental Income - Other	0.00	0.00	0.00	0.0%
<b>Total 2081 · Departmental Income</b>	<b>7,098.90</b>	<b>16,500.00</b>	<b>-9,401.10</b>	<b>43.0%</b>
<b>2401 · Use of Money and Property</b>				
2401.1 · Interest and Earnings	73.31	0.00	73.31	100.0%
2401 · Use of Money and Property - Other	0.00	0.00	0.00	0.0%
<b>Total 2401 · Use of Money and Property</b>	<b>73.31</b>	<b>0.00</b>	<b>73.31</b>	<b>100.0%</b>
<b>2701 · Miscellaneous Local Sources</b>				
2770 · Other	1,197.09	0.00	1,197.09	100.0%
2701 · Miscellaneous Local Sources - Other	0.00	0.00	0.00	0.0%
<b>Total 2701 · Miscellaneous Local Sources</b>	<b>1,197.09</b>	<b>0.00</b>	<b>1,197.09</b>	<b>100.0%</b>
<b>3800 · State Aid</b>				
3840 · Library Aid	2,876.00	2,000.00	876.00	143.8%
3842 · Other State aid	0.00	0.00	0.00	0.0%
3800 · State Aid - Other	0.00	0.00	0.00	0.0%
<b>Total 3800 · State Aid</b>	<b>2,876.00</b>	<b>2,000.00</b>	<b>876.00</b>	<b>143.8%</b>
43300 · Direct Public Grants	0.00	0.00	0.00	0.0%
45000 · Investments	0.00	0.00	0.00	0.0%
<b>46400 · Other Types of Income</b>				
46430 · Miscellaneous Revenue	0.00	0.00	0.00	0.0%
46400 · Other Types of Income - Other	0.00	0.00	0.00	0.0%
<b>Total 46400 · Other Types of Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>49000 · Special Events Income</b>				
49010 · Special Events Contributions	0.00	0.00	0.00	0.0%
49020 · Special Events Sales (Nongift)	0.00	0.00	0.00	0.0%
49000 · Special Events Income - Other	0.00	0.00	0.00	0.0%
<b>Total 49000 · Special Events Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
49900 · Uncategorized Income	0.00	0.00	0.00	0.0%
5039 · Interfund Transfers	15,600.00	0.00	15,600.00	100.0%
<b>Total Income</b>	<b>338,820.49</b>	<b>18,500.00</b>	<b>320,320.49</b>	<b>1,831.5%</b>
<b>Cost of Goods Sold</b>				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Gross Profit</b>	<b>338,820.49</b>	<b>18,500.00</b>	<b>320,320.49</b>	<b>1,831.5%</b>
<b>Expense</b>				
<b>66000 · Payroll Expenses</b>				
<b>7410 · Personnel Services</b>				
.100 · Director	60,427.91	65,432.00	-5,004.09	92.4%
.110 · Clerks	90,563.78	104,468.00	-13,904.22	86.7%
.120 · Pages	1,222.90	1,400.00	-177.10	87.4%
.130 · Custodian	6,584.70	7,150.00	-565.30	92.1%
.150 · Building Maint/Repair	0.00	0.00	0.00	0.0%
.160 · Library Assistant	28,614.15	30,455.00	-1,840.85	94.0%
.190 · Bookkeeper	1,300.00	2,600.00	-1,300.00	50.0%
7410 · Personnel Services - Other	0.00	0.00	0.00	0.0%
<b>Total 7410 · Personnel Services</b>	<b>188,713.44</b>	<b>211,505.00</b>	<b>-22,791.56</b>	<b>89.2%</b>
<b>66000 · Payroll Expenses - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 66000 · Payroll Expenses</b>	<b>188,713.44</b>	<b>211,505.00</b>	<b>-22,791.56</b>	<b>89.2%</b>
<b>7410.2 · Equipment/Captial outlay</b>				
.200 · Software	35.55	500.00	-464.45	7.1%
.210 · Technical Services	8,694.59	4,740.00	3,954.59	183.4%
.220 · MCLS Cost Shares	14,140.00	14,339.00	-199.00	98.6%
.230 · Hardware	2,009.00	2,000.00	9.00	100.5%
7410.2 · Equipment/Captial outlay - Other	0.00	0.00	0.00	0.0%
<b>Total 7410.2 · Equipment/Captial outlay</b>	<b>24,879.14</b>	<b>21,579.00</b>	<b>3,300.14</b>	<b>115.3%</b>

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<b>7410.4 · Materials</b>				
.400 · Adult Books	10,364.45	11,500.00	-1,135.55	90.1%
.401 · Youth Books	10,114.43	10,700.00	-585.57	94.5%
.402 · Preschool	0.00	0.00	0.00	0.0%
.403 · Reference	0.00	0.00	0.00	0.0%
.404 · Periodicals	4,167.65	4,500.00	-332.35	92.6%
.405 · Database subscriptions	5,967.93	1,600.00	4,367.93	373.0%
.406 · Recordings	1,464.63	3,500.00	-2,035.37	41.8%
.407 · Tapes	1,472.59	1,578.00	-105.41	93.3%
.409 · Visiting Artist	175.00	1,053.00	-878.00	16.6%
7410.4 · Materials - Other	0.00	0.00	0.00	0.0%
<b>Total 7410.4 · Materials</b>	<b>33,726.68</b>	<b>34,431.00</b>	<b>-704.32</b>	<b>98.0%</b>
<b>7410.5 · Contractual</b>				
.410 · Office Supplies	2,696.40	2,000.00	696.40	134.8%
.420 · Telephone	2,481.57	2,800.00	-318.43	88.6%
.424 · Postage/Freight	0.00	0.00	0.00	0.0%
.426 · Publicity/Printing	35.00	135.00	-100.00	25.9%
.427 · Mileage/Dues	900.45	975.00	-74.55	92.4%
.428 · Training	75.00	100.00	-25.00	75.0%
.430 · Equipment Repair	225.00	1,000.00	-775.00	22.5%
.440 · Xerox	2,726.14	3,200.00	-473.86	85.2%
.445 · County Card Fee	200.00	200.00	0.00	100.0%
.450 · Utilities	10,756.40	14,000.00	-3,243.60	76.8%
.455 · Custodial Supplies	630.68	700.00	-69.32	90.1%
.460 · Building Maint/Repairs	841.60	400.00	441.60	210.4%
.470 · Insurance - Liability, D and O	1,800.00	2,300.00	-500.00	78.3%
.471 · Lawn Maintenance	0.00	0.00	0.00	0.0%
.472 · Systems Testing	0.00	0.00	0.00	0.0%
.473 · Window Cleaning	1,000.00	1,000.00	0.00	100.0%
7410.5 · Contractual - Other	0.00	0.00	0.00	0.0%
<b>Total 7410.5 · Contractual</b>	<b>24,368.24</b>	<b>28,810.00</b>	<b>-4,441.76</b>	<b>84.6%</b>
<b>9000 · Employee Benefits</b>				
9010 · State Retirement	10,000.00	11,000.00	-1,000.00	90.9%
9030 · Social Security	13,205.61	14,987.00	-1,781.39	88.1%
9040 · Worker's Comp	731.00	1,020.00	-289.00	71.7%
9060 · Medical/Dental Insurance	13,552.78	19,000.00	-5,447.22	71.3%
9000 · Employee Benefits - Other	0.00	0.00	0.00	0.0%
<b>Total 9000 · Employee Benefits</b>	<b>37,489.39</b>	<b>46,007.00</b>	<b>-8,517.61</b>	<b>81.5%</b>
<b>Total Expense</b>	<b>309,176.89</b>	<b>342,332.00</b>	<b>-33,155.11</b>	<b>90.3%</b>
<b>Net Ordinary Income</b>	<b>29,643.60</b>	<b>-323,832.00</b>	<b>353,475.60</b>	<b>-9.2%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
80300 · Additions to Reserves	0.00	0.00	0.00	0.0%
L9900 · Transfers to Other Funds				
9901.1 · Transfers to Capital Reserve Fa	0.00	0.00	0.00	0.0%
9901.2 · Transfers to Capital Project Fu	0.00	0.00	0.00	0.0%
9901.3 · Board Approved Budget Transfers	0.00	0.00	0.00	0.0%
L9900 · Transfers to Other Funds - Other	0.00	0.00	0.00	0.0%
<b>Total L9900 · Transfers to Other Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>29,643.60</b>	<b>-323,832.00</b>	<b>353,475.60</b>	<b>-9.2%</b>