



Mendon Public Library

Rules of Conduct

The Mendon Public Library Board of Trustees is committed to providing an atmosphere where people of all ages may come to gather, discuss, learn and enjoy. The following Rules of Conduct are adopted to ensure the comforts and security of patrons and library staff, and to protect and preserve the physical collection, equipment, library building, and grounds.

1. Patrons are expected to act in a manner that is respectful of other patrons and the staff. A person whose presence is disruptive to the enjoyment of the library by other patrons may be asked to leave. The judgement of the staff will prevail should it become necessary to confront a patron regarding behavior. Questions regarding interpretation of these guidelines will be referred to the Library Director or other staff member in charge.
2. Should a request to modify objectionable behavior not be complied with, patrons may be requested to leave the premises, including the library building, reading garden, parking lot, and driveways. Law enforcement authorities may be called if a person who is instructed to leave does not comply. If severe or repeated violations of these guidelines occur, the Library Director, acting on behalf of the Board of Trustees, may suspend the library privileges of any individual who willfully violates library regulations.
 - a. The Library Director will inform the Library Board of any such action taken.
 - b. The person whose library privileges are suspended shall be advised in writing of the suspension and the reason(s) for such action. The offending person shall also be informed that the suspension may be appealed at the next regularly scheduled Library Board meeting.
 - c. The Library Board encourages the use of the library for all ages including small children. It is our desire to make library visits both memorable and enjoyable for each child. Parents/guardians are responsible for their children's behavior while in the library. All children under the age of ten must be in the company of a parent/responsible person who shall remain at all times in close proximity to the child. If a child is attending a program, a parent/responsible person must be in the building and accessible during the program. Unattended children behaving in a manner disrespectful to others may be asked to leave.
3. The library is not responsible for personal belongings left in library materials or on library property. Personal property should not be left unattended in the library or on library grounds.

The following conduct is prohibited in the library and on library grounds:

Eating and drinking outside appropriately designated areas.

Possession or being under the influence of any alcoholic beverage or controlled substance.

Smoking (including electronic devices), sleeping, loitering and/or soliciting.

Theft or any action that damages or defaces library property, materials or equipment. This includes tampering with computers or damaging/soiling library furniture, library space, or materials.

Harassment and/or profanity directed toward other patrons or the staff.

Pets other than “guide” or “service” animals.

Use of restrooms for other than their intended purpose.

Illegal, disorderly, disruptive, and/or hazardous behavior. This includes making loud sounds or boisterous behavior disruptive to other patrons and staff.

Entering without proper attire including shirt and shoes.

Patrons may arrive and depart from the library premises on skates, skateboards or scooters but the library premises may not be used by persons with skates, skateboards or scooters for recreational purposes.

Use of electronic equipment (including cell phones) other than in designated areas.

Parking of bicycles in non-designated areas.

Soliciting, canvassing or surveying of groups or individuals other than library sponsored or co-sponsored events. Salespersons may meet with authorized library personnel only.

Weapons are not permitted in the Mendon Library.

Monopolizing library space, seating, tables and/or equipment to the exclusion of other patrons or staff.