

Regular Meeting of the Town of Mendon Library Board of Trustees
Monday, February 4, 2013

Approved

Board Members present: *Pat Bernhard, Molly Brazak, Denise Dickinson, Peter Dohr, Melissa Jacobs, Bruce Peckham, Larry Young*

Board Members excused:

Others: *Lydia Archer (Recording Secretary), Laurie Guenther (Director), Moe Bickweat (Town Liaison)*

The meeting was called to order at 7:20 pm by Larry Young.

Public Comment: none

Town Report: *(Moe Bickweat) no report*

Friends' Report: *(Laurie Guenther)* The Friends are discussing how to display the bricks until the permanent display can be made. Consensus of the BOT was that the BOT likes the current display in the foyer. New officers were elected for Friends: Meg Segrue (President), Patti Dohr (Vice-President), Lauri Hoffman (treasurer), Cyndi Vassalo (secretary), Janet Altimonda (membership chair). This will be effective 2/12/2013 at the annual meeting of the Friends of the Library.

Capital Campaign: Gary Lewis will be playing at the auditorium of HFL on February 9th. Tickets are still for sale online and at the Marketplace stores.

Director's Report: *(Laurie Guenther)* Laurie noted the high program attendance, and continued high circulation and registration. John Moffitt was at the library, escorting a vendor to to price out a phone system, as the Town is upgrading their system. Circulation is still up. We received another Humanities grant for Bruce Peckham to do another Civil War seminar. Poster is dynamite says Bruce. Bruce purchased a copy of Regimental History of the First New York Dragoons, etc , by James Bowen, dedicated to the memory of Alanson Moffitt, great grandfather of our current Town Supervisor, John Moffitt.

Approval of Minutes: The Minutes of the January 8, 2013 meeting were APPROVED as amended.

President's Report / Director's report: *(Larry Young)* He has been considering some technology issues and communicating with Town Hall and believes it would be wise to put \$2-\$3 K in reserve for upcoming technology needs.

Treasurer's Report: *(Bruce Peckham)* The MOTION was MADE, SECONDED, and CARRIED, to approve for payment, vouchers 2013-02-10 to 2013-02-20 in the amount of \$2,601.22. December 31, 2012 balances were as follows: M&T Dehmler Frank Fund Savings: \$2,646.43, with interest credit of 27 cents; M&T Checking: \$5,411.62, with no activity. January statements are not yet available.

Corresponding Secretary's Report: *(Denise Dickinson)* is using the new Mendon Library thank you cards, designed and made by Dawn Annunziato and being sold by the Friends.

Old Business:

Committees: There was discussion of the roster of committee assignments, as assembled by Molly Brazak. Consensus was to keep as assembled, except that Peter Dohr will be chairman of the

Strategic Planning and Evaluation Committee, & the members of this committee will be the board of trustees.

BOT Meeting Dates: A MOTION was MADE, SECONDED and APPROVED, to adopt 1st Monday BOT meeting dates for 2013, as proposed by Larry Young (exception is the September meeting being held on August 26). March 4, April 1, May 6, June 3, July 1, Aug. 5 and 26, October 7, November 4, December 2.

New Business:

Approval of Account Transfers: A MOTION was MADE, SECONDED, and APPROVED to accept and approve the recommendations for budget adjustments from the Town Financial Officer, to close out fiscal year 2012.

Conflict of Interest Policy: BOT Bylaws lack a conflict of interest policy. A MOTION was MADE and SECONDED to approve the conflict of interest policy presented by Laurie Guenther, as amended. APPROVED.

Creation of Technology Reserve: A MOTION was MADE and SECONDED to request the Mendon Town Board to create a Library Technology Reserve Fund for computer equipment by allocating \$3000 from the Library fund balance. APPROVED.

Round Table:

Bruce Peckham: The time capsule is being ordered. The Highway Dept will seal it. The contents need to be resolved by the end of April. Molly Brazak is planning a survey for community opinion on the content. The size of the capsule is 20 by 20 by 14 inches.

Public Comment: none.

Our next regular meeting is Monday, March 4, 2013 at 7:15pm.

Adjournment of meeting was at 9:06 pm.

Respectfully submitted by Lydia E. Archer