

Mendon Public Library Board of Trustees Meeting

Mendon Public Library

March 6, 2017

7:00 p.m.

Approved

Present: Molly Ortiz-Brazak, Anne-Marie Gordon, Alicia Cromwell, Craig Moscicki, Bruce Peckham, Cristina Romig, Larry Young

Others present: Laurie Guenther (Director), Cynthia Carroll (Town Liaison), Lisa Reniff (Recording Secretary), John Moffitt (Town Supervisor), Danny Bassette (Public), Noah Adams (Boy Scout Troop 10 – observing)

Excused:

Meeting was called to order at 7:00 p.m. by Molly Ortiz-Brazak.

Public Comment: No public comment.

Town Report: (John Moffitt & Cynthia Carroll)

John addressed the progress in the children's area construction. Delay is from a change in project personnel for this and other town projects. Rich Funke was apprised of the situation and that the grant was still desired.

Larry Arrived at 7:05.

John expressed support for the library and its importance to the town. The town will also be working on replacing the large overhead lights in the library with LED bulbs, and looking into solving the water heater and gutter issues.

Scott from the Highway Dept. has removed the mildew in the old library and applied treatment to the area. He also opened up the drainage in the rain gardens. It is in the Town's 2017 budget to replace the flat roof at 15 Monroe St.

Trustee Communications:

Bruce delivered the signature cards to the bank. Bruce attended the Town Board meeting and the town is working on a town-wide comprehensive master plan.

Approval of Minutes:

It was MOVED, SECONDED, and CARRIED to approve the Mendon Public Library Board of Trustees February 6, 2017 minutes as amended.

President's Report: (Molly Ortiz-Brazak)

The *2016 Annual Report to Community* was presented for the Board to review. Comments are due back by the middle of March.

Causewave Survey Presentation: (Laurie Guenther)

Laurie gave a summary of the Causewave survey results. The survey had a very large participation rate with over 1,000 responses; leading to increased confidence in the results. The survey showed that of people who used the library, they appreciated the materials, comfortable atmosphere, other aspects, and the staff in that order. They also deemed materials (92%), children's programs (59%), wifi (58%), welcoming gathering place (60%) and adult programming (52%) are important to them.

Treasurer's Report: (Craig Moscicki)

Bruce is working on the reconciliation of the bank accounts for the year and anticipating filling out the 990 long form.

It was MOVED, SECONDED, and CARRIED to approve expense vouchers 2017-03-20 through 2017-03-36 in the amount of \$5,913.61.

It was MOVED, SECONDED, and CARRIED to approve the following balances in the Board of Trustee's accounts:

Account Balances	Date Ending	Balance
Mendon Public Library – M & T Checking Account	02/28/2017	\$40,047.65
Eunice Dehmler Frank Fund – M & T Savings Account	02/28/2017	\$2,657.25

Corresponding Secretary Report: (Anne-Marie Gordon)

Nothing to report.

Director's Report: (Laurie Guenther)

Conflict of Interest Statement forms were distributed for signature.

The Director's Report was distributed for review with the following items highlighted:

- Karla Boyce is writing a proclamation for the Town Board meeting honoring Ron Knight for all of his service to the town and library.
- The current state of hold fees in the MCLS was discussed.
- The Friends are getting ready for their book sale on April 20th-22nd, April 29th and June 17th.
- The Girl Scouts will be having a lock-in program on March 10th.

OLD BUSINESS

Children's Area Construction:

John provided an update during the town report.

NEW BUSINESS

ByLaw Changes:

The *Bylaws of the Mendon Public Library* were distributed for review, and comments regarding the suggested changes by the NYS Board of Library Development. The Board asked Laurie to send the proposed changes to town attorney Sheldon Boyce.

Strategic Plan:

The Mendon Public Library Long Range Plan 2016-2021 was distributed for review.

Meeting adjourned at 8:40pm