

**Mendon Public Library Board of Trustees Meeting**

**Mendon Public Library**

**January 9<sup>th</sup>, 2017**

**7:00 p.m.**

**Approved**

**Present:** Molly Ortiz-Brazak, Ann Marie Gordon, Craig Moscicki, Bruce Peckham, Cristina Romig, Larry Young

**Others present:** Laurie Guenther (Director), Lisa Reniff (Recording Secretary), Andrew Young(Boy Scouts), Preston Yates (Boy Scouts).

Meeting was called to order at 7:02 p.m. by Bruce Peckham

**Public Comment:** No public comment, Larry introduced Andrew and Preston. They are attending the meeting as a Boy Scout merit badge requirement.

**Trustee Communications:** None

**Approval of Minutes:**

It was MOVED, SECONDED, and CARRIED to approve the Mendon Public Library Board of Trustees December 5, 2016 and December 28 2016 minutes.

**President's Report:** (Bruce Peckham)

**Treasurer's Report:** (Molly Ortiz-Brazak)

The Board of Trustee's accounts held the following balances:

<b>Account Balances</b>	<b>Date Ending</b>	<b>Balance</b>
Mendon Public Library – M & T Checking Account	12/31/16	\$40,462.55
Eunice Dehmler Frank Fund – M & T Savings Account	12/31/16	\$2,656.82

It was MOVED, SECONDED, and CARRIED to approve expense vouchers 2017-01-01 through 2017-01- in the amount of \$494.

It was MOVED, SECONDED, and CARRIED to approve the following motions:

Motion to accept the follow checks totaling \$ 415.00 as misdirected donations. All checks were written to the Mendon Public Library in memory of Paul Macaulay. The Friends are holding the memorial fund for Paul.

4842	\$50.00
1132	\$50.00
1919	\$30.00
1771	\$50.00
4644	\$25.00
1244	\$10.00
770703	\$50.00
5776	\$100.00
1025	\$50.00
<b>Total</b>	<b>\$415.00</b>

Motion to approve check #337 in the amount of \$415.00 to The Friends of the Mendon Public Library.

Motion to accept the follow checks totaling \$ 150.00 as misdirected donations. All checks were written to the Mendon Public Library in memory of Paul Macaulay. The Friends are holding the memorial fund for Paul.

1771	\$ 50.00
4644	\$100.00
<b>Total</b>	<b>\$150.00</b>

Motion to approve check #338 in the amount of \$150.00 to The Friends of the Mendon Public Library.

Motion to accept check #1025 from the Estate of Robert J. Bride as a donation to the library of \$4,945.65.

Motion to update the signature cards for M and T bank accounts, 983354309 (Non-Profit Checking) and 15004196135775 (Savings) to

President: Molly Ortiz-Brazak , Vice President: Cristina Romig and Treasurer: Craig Moscicki

Motion to approve check #339 for \$204.90 to reimburse Emily Brincka for the flowers from the Library Board, Friends and staff at the memorial service for Paul MacAulay.

**Corresponding Secretary Report:** Nothing to report

**Director's Report:** (Laurie Guenther)

The Director's Report was distributed for review with the following highlighted:

- The branding focus group will be meeting Wednesday the 11<sup>th</sup> and Monday the 16<sup>th</sup>. The meeting will be facilitated by a CauseWave representative based upon input from the recent survey distributed to community members.
- The Friends offered to help be a library representative at the Town Board Meeting.
- The book sale is scheduled for April 20<sup>th</sup> through the 22<sup>nd</sup> with a bag sale at a later date. Molly offered to run a bag sale on June 17 for the Friends.
- MCLS offers training for new board members and will try to schedule a training session at the library.

## **NEW BUSINESS**

**New Trustee:** Two excellent candidates applied for the board of trustees opening left vacant by a departing board member.

It was MOVED, SECONDED, and CARRIED to approve Alicia Zysman-Cromwell to fill the vacant position as a member of the Mendon Public Library Board of Trustees. This term will expire on Dec. 31, 2017. Bruce will bring the Oath of Office book, and signature cards to the next meeting.

## **Officer Selection:**

The following trustees were selected as officers for 2017:

President: Molly Ortiz-Brazak  
Vice President: Cristina Romig  
Treasurer: Craig Moscicki  
Recording Secretary: Anne-Marie Gordon

The following were selected as committees for 2017:

Meeting Date: January 9, 2017

Review Date: February 6, 2017

Approved Date: February 6, 2017

Personnel Committee: Molly, Christina, Anne-Marie, Bruce  
Budget and Finance Committee: Molly, Craig, Bruce, Larry  
The Director will act in an advisory role to all committees.

**Children's Area Construction Project:** Bruce will take the role of liaison with the town in regards to the construction project.

**Public comment:** None

**Adjourned at 7:50pm**