

Mendon Public Library Board of Trustees Meeting

Mendon Public Library

August 29, 2016

7:00 p.m.

Approved

Present: Molly Brazak, Melissa Jacobs, Bruce Peckham

Others present: Ann Marie Gordon (Trustee elect), Laurie Guenther (Director), Cynthia Carroll (Town Representative), Lisa Reniff (Recording Secretary), Danny Bassette.

Excused: Cristina Romig, Larry Young

Meeting was called to order at 7:30 p.m. by Bruce Peckham

No public comment.

Town Report (Cynthia Carroll) The town budget process is in the preliminary phase.

President's Report: (Bruce Peckham) Bruce attended the Republican Picnic that was attended by Senator Rich Funke and Town Supervisor John Moffitt. Bruce will meet with Mr. Moffitt tomorrow morning to present a board approved preliminary budget. Mr. Moffitt met with MRB Engineering and will have an estimate of the soft cost involved. A proposal from Pathfinder for \$9350 was discussed also. Pathfinder is a certified woman owned Rochester business that has a background in working with DASNY grants and an impressive portfolio of past projects. Laurie will contact Pathfinder to see if submittal review and construction inspections will be an additional charge.

OLD BUSINESS

NYS Construction Funds: (Laurie Guenther)

The deadline for NYS construction grant is Sept 1st to MCLS. The grant proposal includes construction of a utility sink and new furniture for the proposed expanded children's area. This grant requires matching funds from the Board of Trustees that were approved from the May K. Houck Foundation grant at the Aug. 1, 2016 meeting. The construction will need to start 180 days after the award.

It was MOVED, SECONDED, and CARRIED to authorize the director to submit to the Monroe County Library System a proposal for a NYS construction grant not to exceed \$45,000.

The Bruce Peckham, board president signed forms for the grant submission assuring that the Mendon Public Library Board has the legal authority to submit the grant, begin the project within 180 days, adhere to all laws and stay in their present site for 10 years.

Treasurer's Report: (Molly Brazak)

The vouchers were reviewed. Major payments included materials (books) and electricity.

It was MOVED, SECONDED, and CARRIED to approve expense vouchers 2016-09-117 through 2016-09-130 in the aggregate amount of \$3,512.10.

It was MOVED, SECONDED, and CARRIED to approve check #333, in the amount of \$45.00 to *Created By Us Pottery* for the Summer Reading Program of pottery decorating on August 3rd, to be taken from the M and T Summer Reading Grant Account.

It was MOVED, SECONDED, and CARRIED to approve check #334, in the amount of \$135.00 to *Ted Burzynski* for the Summer Reading Program "It's Magic of Course" on Thursday August 11, to be taken from the M and T Summer Reading Grant Account.

Approval of Minutes:

It was MOVED, SECONDED, and CARRIED to approve the Mendon Public Library Board of Trustees August 1, 2016 minutes.

Director's Report: (Laurie Guenther)

Meeting Date: Aug. 29, 2016

Review Date: Oct. 3, 2016

Approved Date: Oct. 3, 2016

The Director's Report was distributed for review with the following highlighted:

- The Friends are organizing a Barn Dance on Oct 15 at the Century Barn featuring the Skycoasters. Tickets are now available. This is a fun evening and will be a celebration of the accomplishments of the Capital Campaign for the last 5 years.
- The Capital Campaign will be giving the Town of Mendon a check for \$14,000 bringing the total donated to \$458,908 over the length of the campaign.
- In honor of those that have worked on the Capital Campaign they have purchased a clock to hang over the fireplace.
- Skyport has dealt with computer problems efficiently this month.
- The Town was informed about the back door not locking properly. This continues to be an item of concern.
- The Highway Department removed water damaged ceiling tiles and carpet from the old library.
- The Summer Reading program was a huge success. We had 475 people participating in our program and over 620 people attending one of our nearly 50 programs. Kelly created a poster for M&T Bank, thanking them for their support of the summer reading program.

NEW BUSINESS

2017 Budget:

The notes from the 2017 Budget workshop meeting on August 15th were reviewed and a working budget was presented. Most line items remained flat. The only significant increase came from a planned wage increase to deal with the future increase in minimum wage and the comparatively low wages of our clerks.

It was MOVED, SECONDED, and CARRIED to approve the 2017 preliminary budget be submitted to the town with a total of \$296,550.

No public comment: Danny Bassette commented on our website.

Adjourned at 9:00pm