

Approval of Kindle ebook funding Check. MOTION to approve check #235 dated 6/7/12 drawn for cash on the BOT M&T checking account in the amount of \$1,500.00.

Proceeds purchased two pre-funded debit cards from Pittsford Federal Credit Union.(#'s xxx-5283 and xxx-6281). These card funded a gift card balance at Amazon.com for EBook purchases for the Amazon Mendon Public Library account. Amazon.com procedures required the transactions to be handled in this fashion. Approved (Larry Young abstained)

Corresponding Secretary's Report: (Larry Young for Denise Dickinson)

Director's Report: (Laurie Guenther)

Library continues to be heavily used. One person enters the library every 3 minutes.

Personnel evaluations are complete.

A staff meeting was held to train and address security issues that may occur with our added popularity.

The floor behind the circulation desk was stripped and waxed. The main portion of the library is in need of carpet and concrete cleaning. The budget and quotes will be looked at for next meeting.

Discussion was held on computer maintenance and the possibility of a computer management service.

Larry Young will follow up with the town concerning the previous discussion of combining phone service. (2 voice lines and 1 fax lines with 5 handsets)

Strategic Plan Committee: (Peter Dohr)

The proposed strategic plan will be a 5 year plan that will be revisited 2X per year using a Word and Excel format. Public input and notification will be included. Goal to have Board approval by Dec. 2013.

New Business:

Installing locks on study room doors will be explored in more detail.

Background checks. Discussion to be held when there is more clarity from Sheldon Boyce.

Anti virus software renewal. Laurie will be reimbursed for purchase from TechSoup though library operating expenses.

Public Comment: none

Adjournment of meeting was at 9:12pm

Respectfully submitted by Lisa Reniff