Mendon Public Library Board of Trustees Meeting
Mendon Public Library
Monday, August 5, 2013

Approved

Board members present: Pat Bernhard, Denise Dickinson, Peter Dohr, Melissa Jacobs, Bruce Peckham, Larry Young,

Board members excused: Molly Brazak,

Others: Laurie Guenther (Director), Moe Bickweat (Town Liaison), Lisa Reniff (Recording Secretary), Dan Bassette

Meeting was called to order at 7:20 pm by Larry Young.

Public Comment: None

Town Report: (Moe Bickweat) Town Supervisor John Moffit received the check from the Friends for about $79,000.

Friends' Report/Capital Campaign Report: (Laurie Guenther)
The Book sale is being moved to the old part of the old library.
Furniture purchased from Gunlocke is anticipated to be delivered tomorrow.
The new 24 hour book drop was installed on Friday. Phone system was installed.

A MOTION was MADE, SECONDED and CARRIED to accept the gift from the Friends of the Mendon Public Library for the woodworking to enclose the book drop, 15 chairs and phone system.

A MOTION was MADE, SECONDED and CARRIED to send the Friends of the Mendon Public Library a thank you correspondence for the current gifts.

Approval of Minutes:

A MOTION was MADE, SECONDED and CARRIED to approve the Board of Trustees minutes for Monday, July 1, 2013 with correction of two minor typographical errors.

President's Report: (Larry Young)
The volunteer award program has started and mailings are being sent out at a cost of $115.

A discussion was held about how to deal with a short fall of $2457.48 in the payment for the new library. It was decided that Larry would go to the town recommending the short fall be taken from the Library fund.

A MOTION was MADE, SECONDED and CARRIED that the town be offered monies from the Library's operations budget not to exceed $2500 to cover the short fall in the bond payment for 2014.

Treasurer's Report: (Bruce Peckham)

Report of Bank Account balances at 6/30/13:
Eunice Dehmler Frank Savings Account
Balance: $2,647.74
Activity: $0.22 Interest credit
Mendon Public Checking Account
Balance: $7,711.62
Activity: None

Report of Bank Account balances at 7/31/13:
Eunice Dehmler Frank Savings Account
Balance: $2,647.97
Activity: $0.22 Interest credit
Mendon Public Checking Account
Balance: $11,939.62
Activity: $4,543.00 (Deposits)
$315.00 (Checks)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment of expense vouchers #2013-08-114 through #2013-08-125 in the aggregate amount of $4,584.50.

A MOTION was MADE, SECONDED and CARRIED to provide $80.00 to Sigriet Ferrer for the 2013 Summer Reading Program terrarium program on July 11th, using check #246 from M&T Bank

A MOTION was MADE, SECONDED and CARRIED to provide $100.00 to Kwik Creations for the 2013 Summer Reading Program "Crafts you Dig" program on July 25th, using check #247 from M&T

A MOTION was MADE, SECONDED and CARRIED to provide $300.00 to Captive Life Forms for the 2013 Summer Reading Program reptile show on July 18th, using check #248 from M&T Bank

A MOTION was MADE, SECONDED and CARRIED to provide $175.00 to Seneca Park Zoo for the 2013 Summer Reading Program Butterfly Beltway program on August 1st, using check #249 from M&T Bank account

A MOTION was MADE, SECONDED and CARRIED to provide $115.00 to United States Postal Service for postage for the volunteer recognition program, using check #250 from M&T Bank account

A MOTION was MADE, SECONDED and CARRIED to accept check #1199425 from The County of Monroe in the amount of $300.00 from their mini-grant contributing to the 2013 summer reading programs for children or young adults.

A MOTION was MADE, SECONDED and CARRIED to acknowledge receipt of expenditures already approved by Paula McIntyre in the amount of approximately $100 for the summer reading programs.

Corresponding Secretary's Report: (Denise Dickinson) No Report.

Director's Report: (Laurie Guenther)
The library is getting much use this summer with over 11,000 items circulated this month with 6,000 people entering the library.
The volunteer appreciation program began this month with volunteer's time logged on the website and dedication of books to those that have reached volunteer milestones.
Some issues with the wireless connection are being investigated.

Committee Reports:
Budget Committee: (Larry Young)

Old Business:
Strategic Plan Committee: (Peter Dohr)

The Draft of the Mendon Public Library Community Survey was presented. The survey will be held online and open for 2 weeks ending on Sept 22nd. It is expected that the results will be presented at the Oct. 7th BOT meeting with a draft of the Strategic Plan to follow.

A discussion was held on a drawing to be held as an incentive for the participating in the survey.

A MOTION was MADE, SECONDED and CARRIED to approve spending $250 from the BOT unrestricted funds for incentives for the survey fulfillment.

New Business: None

Public Comment: None

Adjournment of meeting was at 8:30 pm
Respectfully submitted by Lisa Reniff
The next BOT is scheduled for Aug 26th at 7:15pm.