

Mendon Public Library Board of Trustees Meeting

Monday, August 26, 2013

Unapproved

Board members present: Denise Dickinson, Peter Dohr, Melissa Jacobs, Larry Young

Board members excused: Pat Bernhard, Molly Brazak, Bruce Peckham,

Others: Laurie Guenther (Director), Lisa Reniff (Recording Secretary)

Call to Order: Meeting was called to order at 7:30 pm by Larry Young.

Public Comment: None

Town Report: None

Friends' Report/ Capital Campaign Report: (Laurie Guenther)

The Friends are in the process of planning events. Next meeting Sept 16th.

Approval of Minutes:

The minutes of the August 5, 2013 were APPROVED as amended.

President's Report: (Larry Young)

The 2014 budget was reviewed. Larry, Moe, Bruce and Laurie met with the town supervisor. It was suggested that \$10,000 should be taken from the L fund balance to keep the tax levy lower. Preliminary budget should be prepared for the Sept 9 Town board meeting. Town will cover budget of major building maintenance, funds will be reallocated from the library operating budget to the general fund as it is a town building.

The Federal 990-tax form for the library was submitted.

The BOT leadership succession plan was discussed

Treasurer's Report: (Larry Young)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment expense vouchers #2013-08-126 through #2013-08-140 in the aggregate amount of \$3,809.00.

A MOTION was MADE, SECONDED and CARRIED to void check # 251 from M&T Bank account because it was signed in error.

A MOTION was MADE, SECONDED and CARRIED to provide \$50.00 to Honeoye Falls Marketplace for survey gift certificates using check # 252 from M&T Bank.

A MOTION was MADE, SECONDED and CARRIED to provide \$100.00 to The Rabbit Room for survey gift certificates using check # 253 from M&T Bank.

A MOTION was MADE, SECONDED and CARRIED to provide \$100.00 to Honeoye Falls Marketplace for survey certificates using check # 254 from M&T Bank.

A MOTION was MADE, SECONDED and CARRIED to provide \$200.00 to Omnipresent Puppet Theater for the 2013 Summer Reading Program "Gumshoe McMonacle" program on August 22 using check # 255 from M&T Bank.

A MOTION was MADE, SECONDED and CARRIED to provide \$350.00 to Wild Wings, Inc. for 2 programs for the 2013 Summer Reading Program ("Birds of Prey" on August 8 and "Owl Pellets" on August 15) using check # 256 from M&T Bank.

A MOTION was MADE, SECONDED and CARRIED to provide \$190.00 to Mr. Anthony Garcia for the balance of expenses incurred to install the historic bricks using check # 257 from M&T Bank.

Corresponding Secretary's Report: (Denise Dickinson) Thank-you notes were sent to the Friends for their current gifts.

Director's Report: (Laurie Guenther)

Survey is ready to go and will be available online from Sept 12 -27.

Large Print was relocated to an area with better lighting per suggestion of a patron.

The Alzheimer's Association programs held at the library will be highlighted on Channel 10 on Sept 9th. Melissa will be representing the Library in the interview.

Budget Committee: (Larry Young)

A meeting regarding the budget will be held on Aug 30th at 5pm.

Old Business:

Strategic Plan Committee: (Peter Dohr)

The library survey is ready to launch. The initial results will be available at the October BOT meeting and a draft of the strategic plan is planned for the November meeting with approval in December.

New Business: None

Public Comment: None

Adjournment of meeting was at 8:20 pm

Respectfully submitted by Lisa Reniff