

Mendon Public Library Board of Trustees Meeting
Thursday March 5, 2015
7:00 p.m.

Approved

Board members present: Sarah Easton, Bruce Peckham

Others: Lisa Reniff (Recording Secretary)

Due to lack of quorum, no business was conducted.

Advice from the town attorney was sought and the approval of the following motions were conducted via email.

This e-mail was sent to Board Members dated 3/6/2015

The motions are:

Motion A: Motion by Bruce Peckham to approve for payment of expense vouchers #2015-03-23 through #2015-03-45 in the aggregate amount of \$9,218.40.

(Background: The vouchers are correctly reviewed and approved by the Director and the Treasurer. The amount includes the reallocation of the Casco invoice (\$3,125.76) from December to the current month at the direction of the Town Financial Officer. The December 2014 voucher index is adjusted accordingly and the change will be moved at the April BOT meeting.)

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Motion B: Motion by Bruce Peckham to approve BOT checking account check #288 to Biel's Information Technology for \$6,980.00 (invoice #1361101-IN), for the purpose of digitizing the newspaper files.

(Background: The funds are drawn against the Houck fund restricted balance of \$16,166.99 at 2/28/15 held in the BOT account.)

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Motion C: Motion by Bruce Peckham to approve submission of the New York State 2014 Annual Report for Public Libraries to NYS Library Development Office.

(Background: There is a time deadline for submission of the completed report.)

Per e-mail from dated 3/6/2015 from Bruce Peckham:

I received 5 responses (6 with my own). The motions were unanimously approved and the relevant tasks can be finished in a timely fashion. Again, we will reaffirm these actions at the April BOT meeting.

Respectfully submitted by Lisa Reniff