

**Mendon Public Library Board of Trustees Meeting
Special Meeting
Saturday December 13, 2014
10:30 a.m.**

Approved

Board members present: Molly Brazak, Denise Dickinson, Peter Dohr, Larry Young, Bruce Peckham

Board members excused: Sarah Easton, Melissa Jacobs

Others: Laurie Guenther (Director), Lisa Reniff (Recording Secretary), Becky Stames

Call to Order: Meeting was called to order at 10:30am by Bruce Peckham.

Personnel: (Bruce Peckham) Board of Trustees Candidate, Becky Stames was introduced to the Board.

A MOTION was MADE, SECONDED and CARRIED that Becky Stames be recommended to the town board to fill the vacancy from Denise Dickinson.

End of Year Budget:

The end of year budget was presented and discussed. The surplus in the budget on the equipment line due to donations from QuicNet and Mitchell-Joseph Insurance Agency. The employee benefit line surplus is due to change in insurance status of an employee. The current 2014 surplus is approximately \$12,000. Our current surplus fund balance is approximately \$47,000.

Security System Upgrade:

A discussion was held on the merits of increasing our security system to include interior recording cameras and panic buttons. Three quotes were presented and reviewed. It was decided to choose Casco Security Systems based a number of factors below:

- The library currently uses Casco equipment for outside recording cameras and this would not create a mixed equipment environment.
- The town also uses Casco. The town and highway department have had positive experiences with their installation and service.
- Casco had the better warranty and included a keypad and motion sensor in the price

The town attorney will advise with regard to privacy concerns prior to purchase.

A MOTION was MADE, SECONDED and CARRIED to purchase enhancements to the library security system from Casco Security Systems based on the proposal dated 11/21/2014 with certain additional enhancements at a price not to exceed \$3,500 for this one time purchase.

Voucher:

A MOTION was MADE, SECONDED and CARRIED to approve for Payment of expense vouchers #2014-12b-184 through #2014-12b-197 in the amount of \$7606.27 for December 2014-b Mendon Public Library Expenses.

Public Comment: None

Adjournment: The meeting was adjourned at 11:30am.

Respectfully submitted by Lisa Reniff