

**Mendon Public Library Board of Trustees Meeting  
Monday, August 4, 2014**

**Approved**

**Board members present:** Molly Brazak, Denise Dickinson, Peter Dohr, Melissa Jacobs, Bruce Peckham, Larry Young

**Board members excused:** Sarah Easton

**Others:** Laurie Guenther (Director), Cynthia Carroll (Town Liaison), Lisa Reniff (Recording Secretary), Dan Bassette (7:30)

**Call to Order:** Meeting was called to order at 7:17pm by Bruce Peckham.

**Public Comment:** None

**Town Report:** (Cynthia Carroll) There nothing new to report from the town.

**Approval of Minutes:**

A MOTION was MADE, SECONDED and CARRIED to postpone the review of the Board of Trustees minutes for Monday July 7, 2014.

**President's Report:** (Bruce Peckham) It is anticipated there will be a short fall for the ban payment. The short fall is not for a lack of talent and effort by the capital campaign. So far they have made payments totaling \$309K toward payment of the bond.

Bruce would like to go to the town board and make a presentation on the substantial progress of the loan repayment, value to community that the library holds and ask to go the community for their support.

**Treasurer's Report:** (Larry Young)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment of expense vouchers #2014-08-101 through #2014-08-116 in the aggregate amount of \$8,867.24.

A MOTION was MADE, SECONDED and CARRIED to approve the following Board of Trustees checks:

MPL Board of Trustees check #272 in the amount of \$ 115.00 to *Rochester Museum and Science Center*, to pay for the Summer Reading Program "Explore Solids, Liquids, Gases" on June 24, 2014. This is from the restricted account "M&T Bank Summer Reading Programs".

MPL Board of Trustees check #273 in the amount of \$ 275.00 to *Tom Seiling*, to pay for the Summer Reading Program "Tromp by the Swamp" and "Break by the Lake" on 7/15/2014. This is being split between the restricted account "Summer Family Literacy Grant" (\$107, to bring it to a \$ 0.00 balance) and the remainder from the restricted account "M&T Bank Summer Reading Programs" (\$168).

MPL Board of Trustees check #274 in the amount of \$ 45.00 to *Created By Us Pottery*, to pay for the Summer Reading Program "Pottery Painting" on 7/22/2014. This from the restricted account "M&T

Bank Summer Reading Programs”.

MPL Board of Trustees check #275 in the amount of \$ 175.00 to *Deb Coller / Artistic Ambitions*, to pay for the Summer Reading Program “Mad Scientist” on 7/29/2014. This from the restricted account “M&T Bank Summer Reading Programs”.

MPL Board of Trustees check #276 in the amount of \$ 150.00 to *The Cooking School at Tops*, to pay for the Summer Reading Program “Mad Scientist” on 7/8/2014. This from the restricted account “M&T Bank Summer Reading Programs”.

MPL Board of Trustees check #277 in the amount of \$ 100.00 to *Paula McIntyre*, to pay for the Summer Reading Program’s Teen Prize of a pre-paid Visa gift card. This from the restricted account “M&T Bank Summer Reading Programs”.

Report of Bank Account balances as of June 2014:

Mendon Public Checking Account

Balance: \$33,580.26

Eunice Dehmler Frank Savings Account

Balance: \$2,650.39

**Corresponding Secretary’s Report:** (Denise Dickinson) Nothing new to report.

**Director’s Report:** (Laurie Guenther)

July has been very busy. The summer reading program is underway and currently has 410 child participants.

New patron computers are anticipated to be rolled out soon.

Much research is being done on the newspaper digitalization project. It is anticipated to be complete by the end of the year.

Research is also being done on ‘makerspaces’. Makerspaces can be considered ‘clean’ or ‘dirty’. Clean makerspaces would be based on items such as computers and printers and dirty makerspaces would be based on items such as power machinery and sewing machines. It was thought that going the direction of a clean makerspace would be favorable for our library’s mission. The project will continue to evolve in the coming weeks.

The watering of flowers at the Monroe St site is difficult for the volunteers and continues to be an ongoing issue.

The library’s messaging will be reviewed shortly. If anyone has any ideas for improvement.

**Friends’ and Capital Campaign Report:** (Laurie Guenther)

Boots and Books event is looking really good. The friends have been doing a really good job. It will be at the Howlett’s Century Barn on September 20th. They are looking for celebrity bartenders.

The Capital Campaign is asking that the board make some thank you calls to previous donors.

## **Old Business:**

**Amazon Smile Account (Bruce Peckman)**- A discussion was held on any risk in the program. It was decided to go table for another month depending upon risk potential.

**New Deposit Account (Bruce Peckman)**- There was small minimum balances required for creating a new checking or savings account at M&T. This would create a division for restricted and non-restricted monies. It was decided to keep this in mind for the future needs but might not be currently necessary.

**Director's Review (Bruce Peckham)** - Bruce has received all the individual reviews. It was decided that the personnel committee meet and decide the next steps.

**Personnel Policy** - There has been no news from John on the town update of the personnel policies. If there is nothing that is forthcoming from the town the Board, the BOT will update the library policy by the end of the year.

## **New Business:**

**Budget** : The budget process is starting at the town. We should have our budget prepared between now and the September 10<sup>th</sup> meeting. The budget committee will be informed when the meeting with John about the budget will happen. The issue of the Grant for compensation for opening the library for 2 extra hours on Saturday needs to be considered as well as increase in the employee compensation.

## **September BOT Meeting :**

A MOTION was MADE, SECONDED and CARRIED to move to the September BOT meeting to Sept 4th at 7:15.

**Public Comment:** Dan Bassette commented that the proposed makerspace would have a logical placement upfront with the current computers.

**Adjournment:** The meeting was adjourned at 9:00pm.

Respectfully submitted by Lisa Reniff