

Mendon Public Library Board of Trustees Meeting
Tuesday, October 8, 2013
7:15 p.m.

approved

Board members present: Molly Brazak (7:55pm excused), Denise Dickinson, Melissa Jacobs, Bruce Peckham, Larry Young

Board members excused: Pat Bernhard, Peter Dohr

Others: Laurie Guenther (Director), Moe Bickweat (Town Liaison), Lisa Reniff (Recording Secretary)

Meeting was called to order at 7:20 pm by Larry Young.

Public Comment: None

Town Report: (Moe Bickweat)

The preliminary town budget was submitted yesterday and library budget was included without changes.

Friends' Report: (Laurie Guenther)

Book sale dates are set for November. The Friends delivered a check to the town for \$81,000.

Friends are having a regular meeting on Oct. 17th and will be hosting a tour of the library to friends of other libraries on Oct. 22nd.

Capital Campaign Report: (Laurie Guenther)

A meeting was held and gala and fundraisers were discussed. Next meeting is Oct 10th.

Approval of Minutes:

A MOTION was MADE, SECONDED and CARRIED to approve the amended Board of Trustees minutes for Monday, August 26, 2013.

President's Report: (Larry Young)

2014 Budget was discussed.

MCLS contract was due. MCLS internet access policy is also included in the contract. A MOTION was MADE, SECONDED and CARRIED to approve the MCLS contract 2014.

Budget report was discussed. The current expenditures remaining is 32% of the budget.

Treasurer's Report: (Bruce Peckham)

Report of Bank Account balances at 9/30/13:

Eunice Dehmler Frank Savings Account

Balance: \$2,648.41

Activity: \$0.22 Interest credit

Mendon Public Checking Account

Balance: \$9,929.62

Activity: 4 check totaling \$\$840.00 (Approved for payment at BOT Mtg. 8/26/13 and so reported in the minutes.)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment of expense vouchers #2013-10-141 through #2013-10-161 in the aggregate amount of \$6,421.93.

Corresponding Secretary's Report: (Denise Dickinson)

A thank you note was sent to the capital campaign.

Director's Report: (Laurie Guenther)

Director's report was discussed. Comments were made on the positive response of the ongoing civil war program.

Committee Reports:

Budget Committee: (Larry Young)

MPL budget was discussed in the President's Report.

Old Business:

Strategic Plan Committee: (Larry Young)

In Peter's absence Larry commented that the survey was progressing as planned.

New Business:

Managed Technology Service:

Quiknet submitted the lowest quote for the upgrade of three staff terminals, new server, labor to install, and one year of managed service for \$8026.35. All software will be purchased through Techsoup for approximately \$900.

A MOTION was MADE, SECONDED and CARRIED to approve the quote from Quiknet.

Capital Improvement Plan:(Larry)

The Capital Improvement Plan was discussed. Laurie, Bruce and Larry will communicate via email on the capital needs of the library.

Public Comment: None

A MOTION was MADE, SECONDED and CARRIED to enter into executive session for the discussion of personnel issues.

Adjournment of meeting was at 9:30 pm

Respectfully submitted by Lisa Reniff