

## Mendon Public Library Board of Trustees Meeting

Monday, August 26, 2013

Unapproved

**Board members present:** Denise Dickinson, Peter Dohr, Melissa Jacobs, Larry Young

**Board members excused:** Pat Bernhard, Molly Brazak, Bruce Peckham,

**Others:** Laurie Guenther (Director), Lisa Reniff (Recording Secretary)

**Call to Order:** Meeting was called to order at 7:30 pm by Larry Young.

**Public Comment:** None

**Town Report:** None

**Friends' Report/ Capital Campaign Report:** (Laurie Guenther)

The Friends are in the process of planning events. Next meeting Sept 16th.

**Approval of Minutes:**

The minutes of the August 5, 2013 were APPROVED as amended.

**President's Report:** (Larry Young)

The 2014 budget was reviewed. Larry, Moe, Bruce and Laurie met with the town supervisor. It was suggested that \$10,000 should be taken from the L fund balance to keep the tax levy lower. Preliminary budget should be prepared for the Sept 9 Town board meeting. Town will cover budget of major building maintenance, funds will be reallocated from the library operating budget to the general fund as it is a town building.

The Federal 990-tax form for the library was submitted.

The BOT leadership succession plan was discussed

**Treasurer's Report:** (Larry Young)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment expense vouchers #2013-08-126 through #2013-08-140 in the aggregate amount of \$3,809.00.

A MOTION was MADE, SECONDED and CARRIED to void check # 251 from M&T Bank account 9833548309 because it was signed in error.

A MOTION was MADE, SECONDED and CARRIED to provide \$50.00 to Honeoye Falls Marketplace for survey gift certificates using check # 252 from M&T Bank account 9833548309.

A MOTION was MADE, SECONDED and CARRIED to provide \$100.00 to The Rabbit Room for survey gift certificates using check # 253 from M&T Bank account 9833548309.

A MOTION was MADE, SECONDED and CARRIED to provide \$100.00 to Honeoye Falls Marketplace for survey certificates using check # 254 from M&T Bank account 9833548309.

A MOTION was MADE, SECONDED and CARRIED to provide \$200.00 to Omnipresent Puppet Theater for the 2013 Summer Reading Program "Gumshoe McMonacle" program on August 22 using check # 255 from M&T Bank account 9833548309.

A MOTION was MADE, SECONDED and CARRIED to provide \$350.00 to Wild Wings, Inc. for 2 programs for the 2013 Summer Reading Program ("Birds of Prey" on August 8 and "Owl Pellets" on August 15) using check # 256 from M&T Bank account 9833548309.

A MOTION was MADE, SECONDED and CARRIED to provide \$190.00 to Mr. Anthony Garcia for the balance of expenses incurred to install the historic bricks using check # 257 from M&T Bank account 9833548309.

**Corresponding Secretary's Report:** (Denise Dickinson) Thank-you notes were sent to the Friends for their current gifts.

**Director's Report:** (Laurie Guenther)

Survey is ready to go and will be available online from Sept 12 -27.

Large Print was relocated to an area with better lighting per suggestion of a patron.

The Alzheimer's Association programs held at the library will be highlighted on Channel 10 on Sept 9<sup>th</sup>. Melissa will be representing the Library in the interview.

**Budget Committee:** (Larry Young)

A meeting regarding the budget will be held on Aug 30<sup>th</sup> at 5pm.

**Old Business:**

**Strategic Plan Committee:** (Peter Dohr)

The library survey is ready to launch. The initial results will be available at the October BOT meeting and a draft of the strategic plan is planned for the November meeting with approval in December.

**New Business:** None

**Public Comment:** None

Adjournment of meeting was at 8:20 pm

Respectfully submitted by Lisa Reniff