

Regular Meeting of the Town of Mendon Library Board of Trustees
Tuesday, May 1, 2012

Approved

Board Members present: *Molly Brazak, Denise Dickinson, Bruce Peckham, Mark Rowe, Stephanie Tolan, Larry Young*

Board Members excused: *Margaret Bailey, Risa Bennett, Melissa Jacobs*

Others: *Lydia Archer (Recording Secretary), Moe Bickweat (Town Liaison), Stephanie Livingston-Heywood (Friends of the MPL)*

The meeting was called to order at 7: 21 pm by Larry Young.

Public Comment: none

Town Report: (*Moe Bickweat*) Moe was pleased to say that the interest rate on the BAN will be 1.55%.

Friend's Report: (*Stephanie Livingston-Heywood*) The Friends' treasurer is working with a tax professional to file the new form required for the new status (having ongoing in-house sales), in order to keep the 501c3 non-profit status. They will have a certificate to collect and pay sales tax. Emily Brincka is programming the new cash register. Stephanie is looking for leaders on the days of the sale, and would still like a co-chair. She went to the recent Pittsford Library sale to get ideas: Pittsford gave out numbers to the dealers waiting before the pre-sale, to let the earliest birds go first when the door opened. They have a Friends' room, where they sort books into boxes - and they may give us their old boxes, since they are upgrading them. Our Friends plan to make more effort to scan pictures of old books to see if they have value. Even old textbooks can be valuable. Stephanie would like to have some kind of connection with the Mendon hamlet.

Capital Campaign: (*Stephanie Heywood*) – Capital Campaign Committee is planning a new gala. They are doing a survey of the people who bought tickets online, and are considering doing next year's event at the high school. This year, there were not enough seats at the concert. The HF-L auditorium can hold 820 people. Gary Lewis will perform, with another local band to open.

Approval of Minutes: The Minutes of the April 3, 2012 meeting were APPROVED.

President's Report: (*Larry Young*) Of note was the Rotary donation of \$5000 - and the same day, a 10-year-old patron, Ryan McRae, made his own \$30 donation. At the Town Board meeting, the BAN of \$110K was approved; the Capital Campaign needs to provide another \$56K in August. Since that amount is in the bank, they can concentrate on the \$103K, due in August of 2013. Laurie is on leave due to hip replacement surgery. The Town will take care of lawn mowing, at a lower rate than the current contractor (\$45.90 per cut). But the Library is responsible for the gardens. The Town agreed with our recommendation to increase our insurance \$1,019,000.00, starting April 4. Bill Lane would like to continue discussions to have historical artifacts in the library. Bruce Peckham would prefer to have things in cases. Molly Brazak likes the old farm stuff, including the sleigh, and is also anxious that we move forward on the project. Others are not so interested in those, but are more interested in having newspapers of historical interest displayed. We still need to know more about what weight can be held by walls, etc. Questions were raised about the need for additional insurance, if historic artifacts are here. Larry noted that the HF-Mendon Rotary Club also had expectations of being able to hang their banners in the library, but cannot do this at present. The Town cut down a tree by our parking lot last week. Estimates for repairing/re-roofing the 15 Monroe St. roof are being received. Larry also noted that we need to maintain our non-profit status to get many grants.

Treasurer's Report: (*Bruce Peckham*) The MOTION was MADE, SECONDED and CARRIED, that Paula McIntyre, our Assistant Librarian, be permanently authorized to review and approve monthly expense vouchers in the absence of the Library Director. The MOTION was MADE, SECONDED, and CARRIED, to approve for payment vouchers 12-05-061 to 12-05-74 in the amount of \$3483.37. March 31, 2012 account balances were: \$2643.51 (savings) and \$5551.59 (checking). April 30, 2012 balances were: \$2643.84 (savings) and \$5551.59 (checking). April balances were reported by M&T, as we have received no statements yet.

Corresponding Secretary's Report: (*Denise Dickinson*) Denise sent a letter to Heather Huntington's husband and son, regarding the donation of books in her name. She will send a thank you letter to Ryan McRae. Larry will also write a letter to thank HF-M Rotary.

Director's Report: (*Laurie Guenther*) no report. Laurie is on leave, due to surgery.

New Business: Denise Dickinson is still concerned about the tree blocking the front sign. Note was made that it is hard for folks from out of town to find us.

Technology Committee - Larry Young suggests having Kindles for patrons to check out - maybe a laptop as well? Not many libraries have that service in the area yet, so we could be in the forefront. The Technology Committee can decide what brand, etc. We could authorize Laurie Guenther to prepay content. Larry Young made a MOTION to spend money from the May K. Houck Foundation to purchase e-readers, content and other patron technology. (Lesley Krause is a trustee of the Foundation, and they just gave us a \$5K grant) The motion was SECONDED and CARRIED. A Technology Committee will be held on Thursday, May 10, 7pm at library.

Door Counter: Laurie Guenther believes we need a real door counter, but prefers not to wait for grant funds. Larry Young suggested putting a request in to the Friends for the cost - about \$1500 - (they have committed \$8K for 2012.) Mark Rowe suggested this would be a good time to purchase a Knox box as well (only \$300).

Fayetteville Library funding: it is an association library that has their budget vote done at the same time as the school vote.

Larry Young noted that there is a memorial fund set up for Kade O'Brien, which is considering paying for a library intern.

Our next regular meeting is Tuesday, June 5, 2012.

Public Comment: none.

Adjournment of meeting at 8:31 pm.

Respectfully submitted by Lydia E. Archer