

Regular Meeting of the Town of Mendon Library Board of Trustees
Monday, April 1, 2013

Approved

Board members present: Pat Bernhard, Denise Dickinson, Peter Dohr, Bruce Peckham, and Larry Young

Board members excused: Molly Brazak, Melissa Jacobs

Others: Laurie Guenther (Director), Moe Bickweat (Town Liaison), Lisa Arnold (Recording Secretary)

Meeting was called to order at 7:20 p.m. by Larry Young.

Public Comment: none

Town Report: (Moe Bickweat)

Friends' Report/Capital Campaign: Spring book sale dates: June 6-8, 14 & 15. Magic Man fundraiser set for April 28. On-going book sale location moved within the library.

Approval of Minutes: The minutes of the March 6, 2013, meeting were APPROVED.

President's Report: (Larry Young)

Meeting took place with representatives from the Town, Library, and Friends. The capital campaign remains committed, however a possibility exists for a potential shortfall of \$20,000-25,000 for the BAN payment. Various options were discussed. No decisions were made.

The library will probably avoid using the Town's phone system because the Library's current provider fees are less expensive. However, replacement equipment is needed. Larry will see if the Town has "old" equipment that the library could use.

Larry sent letters to our State legislators and representatives seeking financial assistance. Responses to his requests have not been encouraging.

Treasurer's Report: (Bruce Peckham)

Bruce made a motion to approve the Library expense vouchers #2013-04-39 through 2013-04-57 in the aggregate amount of \$5,902.12.

Account Reconciliations 2/28/13: MPL Checking balance: \$7,411.62 – no activity

MPL (Dehmler Frank) Savings balance: \$2,646.86

Activity: Interest Credit .21 cts

A MOTION was MADE, SECONDED, and CARRIED, to approve for payment vouchers #2013-04-39 through 2013-04-58 in the amount of \$5,902.12.

Corresponding Secretary's Report: (Denise Dickinson)

Denise confirmed Bruce Peckham's donation of his Civil War program stipend. The stipend was valued at \$300. A receipt for the donation will be given.

Director's Report: (Laurie Guenther)

Laurie passed out the Summer Reading Program brochures.

Will Page, a local artist who specializes in dinosaur paintings, will stage a treasure hunt in the library for children. This will be part of the Summer Reading Program.

The Trustees approved the NYS copy of the Town of Mendon Library's Annual Report for Public & Associations Library 2012. The report is necessary for the Library to receive State funding. The public draft, which is much more pleasing to the eye, will be available via the Library's website, facebook, and email. Hard copies will be made available in the Library and at various businesses in Honeoye Falls and Mendon. A MOTION was MADE, SECONDED, and CARRIED, to approve the NYS 2012 Annual Report for Public Libraries.

Laurie shared that more than 250 people volunteered their time at the library since 2011.

The Trustees cast a vote of SUPPORT for the MCLS Overdrive System, noting it is a well-rounded collection that benefits Mendon residents.

Strategic Plan Committee: (Peter Dohr)

Peter updated the Trustees on the status of the Strategic Plan. He said the final approval date is on or before December 2013's BOT meeting. The length of the plan will be five years (2014-2018). It will include Vision and Mission Statements and be a positive blend of a philosophical format that is similar to Pittsford's plans. It will also include a scientific plan, similar to Brighton's and Fairport's plans. Peter noted the new plan will include a schedule to monitor and test our progress and adherence to the plan every six months. Future BOT meeting agendas will include an entry for discussion on the strategic plan project, thus fulfilling the requirements for public notification. Peter will work with Larry and Laurie on utilizing Survey Monkey for outreach to the community in the process. They will also access previous surveys used by the Library.

Old Business: Carpet cleaning decision was tabled until the May meeting.

New Business: A bill for \$590.50 was received from Mr. Rooter Plumbing for cleaning out a plumbing line that was not functioning properly. The Trustees agreed the Town should pay the bill, not the library, since the Library is a Town building. Larry will contact Supervisor Moffitt to discuss the options.

Public Comment: none

Adjournment of meeting was at 8:22 p.m.

Respectfully submitted by Lisa Arnold