

Mendon Public Library Board of Trustees
Meeting Special Budget Meeting
Wednesday September 23, 2015
7:00 p.m.

Approved

Board members present: Melissa Jacobs, Bruce Peckham, Becky Stames, Larry Young

Board members excused: Molly Brazak, Peter Dohr

Others: Laurie Guenther (Director), Lisa Reniff (Recording Secretary)

Call to Order: Meeting was called to order at 7:00pm by Bruce Peckham.

Public Comment: None

2016 Library Budget:

Bruce relayed the status of the 2016 Library Budget. The Town Supervisor did not accept the proposed 2016 Library Budget submitted to the town. The Library Board was directed to reduce the budget by 3%, similar to what was asked of all departments. It was also clarified that the board could not use the Library fund balance surplus but needed to show reductions in 2016 expenses in the new budget.

A proposed budget was presented to meet this reduction which consisted of reducing the staffing cost of the Children's Librarian, programming and building repairs, while eliminating the Capital Equipment and hardware purchases.

The Children's Librarian is a part-time position that was recently vacated by Paula McIntyre. The position was restructured to be straight hourly position with no benefits and a 6 hour reduction in the work week. There was concern expressed about reducing hours of this position and the low hourly rate. This is the lowest pay in Monroe County Library System for this position.

Monies for building repairs were eliminated from a previously proposed \$3,126. Previous usage of this budget was for unexpected repairs or cleaning in the library (i.e. extra cleaning, locksmith, repairing the vacuum and door counter).

Hardware purchases were also eliminated. Anticipated hardware needs for 2016 were discussed. These included 2 staff terminals and printers for checking out patrons and a replacement of the digital projector. It was discussed and assumed that expenses not in the 2016 budget, but essential to library operations could be funded with the unexpended fund balance.

A comment was raised about there being no increase in the health care budget line. Other libraries were showing a 17% increase. It was stated that the town recommended no increase to the library's budget, and the budget will proceed based on that recommendation.

A MOTION was MADE, SECONDED and CARRIED to accept the draft of the 2016 Mendon Public Library Budget as amended.

Public Comment: None

Adjournment: The meeting was adjourned at 8:07pm. Respectfully submitted by Lisa Reniff.