

Mendon Public Library Board of Trustees Meeting
Mendon Public Library
Date May 1, 2017
7:00 p.m.

Approved

Present: Molly Ortiz-Brazak, Anne-Marie Gordon, Alicia Cromwell, Craig Moscicki, Bruce Peckham, Cristina Romig, Larry Young

Others present: Laurie Guenther (Director), Cynthia Carroll (Town Representative), Lisa Reniff (Recording Secretary)

Molly Ortiz-Brazak called the meeting to order at 7:03 p.m.

Public Comment: No public comment.

Town Report: (Cynthia Carroll) Karla Boyce read a proclamation honoring Ron Knight and his outstanding work with the Capital Campaign at the April 10 Town Board meeting. Library supporters were on hand to offer their congratulations. The Town has hired LaBella as the Town engineer.

OLD BUSINESS

Children's Area Construction: The new engineer for the town, LaBella will be recalculating the specifications of the children's area construction project. The group talked about the importance of the library reviewing the plans prior to going out to bid. Bruce and Cynthia as liaisons of the project agreed this was important. Bruce has indicated to the Town of Mendon, the Library could help with the execution of paperwork for the SAMS grant awarded for library construction. The Library Board requests the Town Board to consider; remaining SAMS grant funding after the construction costs be used for furniture and shelving for the children's area. This is a State approved use of SAMS grant funding.

7:12 Christina and Larry arrive

Trustee Communications: None

Approval of Minutes:

It was MOVED, SECONDED, and CARRIED to approve the Mendon Public Library Board of Trustees April 3, 2017 minutes.

President's Report: (Molly Ortiz-Brazak) Nothing to report.

Treasurer's Report: (Craig Moscicki)

The vouchers were reviewed.

It was MOVED, SECONDED, and CARRIED to approve expense vouchers 2017-09-56 through 2017-09-72 in the amount of \$4,569.88.

It was MOVED, SECONDED, and CARRIED to approve the following motions:

To accept May K. Houck Foundation check # T-7625723 in the amount of \$ 6,000.00. These funds will be deposited in the library's restricted account *May K. Houck Fund*.

To VOID check # 342.

To approve check #343 to Honeoye Falls Market Place in the amount of \$35.79 to be taken from the Unrestricted Funds account.

Craig reported the Board of Trustee's accounts held the following balances:

| Account Balances | Date Ending | Balance |
|---|--------------------|----------------|
| Mendon Public Library – M & T Checking Account | 3/31/17 | \$40,047.65 |
| Eunice Dehmler Frank Fund – M & T Savings Account | 3/31/17 | \$2,657.48 |

Corresponding Secretary Report: (Anne-Marie Gordon) Nothing to report.

Director's Report: (Laurie Guenther)

The Director's Report was distributed for review with the following highlighted:

- We are looking into the best way to report the library's wifi usage. This is a new required question on the New York State Public Library Annual Report.
- Laurie and Kelly will meet with Leslie Krause for appropriate projects for these funds.
- Stephanie Livingston-Heywood donated several LEGO prizes for the summer reading program.
- Central Library's Bike for Books will be used as a mobile library vehicle during Festival on the Green.
- Lupinology program on wolves held during school break week was well attended (45 children and 20 adults).
- Assistant Director for MCLS, Sally Snow, will attend the June 5th meeting to talk about the MCLS system and responsibilities of Library Boards.
- There seems to be a difference between application of NYS Education Law 226 and Municipal Home Rule Section 10. The MCLS system is in the process of clarifying since this will have impact on other public libraries. These two rules concern setting number of trustees for the library boards.
- MCLS is considering spending excess state aid this year for the funding of more e-books through the Overdrive system.
- MCLS has a new mobile app. The old one no longer works.
- Staff member Mim Arnold created a nice graphic display for the foyer in conjunction with a class she is taking.
- The town will be advising about an ant situation we are experiencing in the library. A women's toilet was also fixed.

OLD BUSINESS

2016 NYS Tax Forms:

NYS 990 tax form was distributed for review and ready to be sent.

Adjourned at 9:00pm