

**Mendon Public Library Board of Trustees Meeting
Monday, July 7th 2014**

Approved

Board members present: Molly Brazak, Denise Dickinson, Sarah Easton, Peter Dohr, Melissa Jacobs, Bruce Peckham, Larry Young

Board members excused: None

Others: Laurie Guenther (Director), Lisa Reniff (Recording Secretary)

Call to Order: Meeting was called to order at 7:15pm by Bruce Peckham.

Public Comment: None

Town Report: None

Approval of Minutes:

A MOTION was MADE, SECONDED and CARRIED to approve the amended Board of Trustees minutes for Monday, June 2nd 2014.

President's Report: (Bruce Peckham)

Bruce volunteered at the Garden Walk on Saturday June 21st. The response from the public attending was great and was a nice chance to introduce the library to those who have not been to the library before.

Treasurer's Report: (Larry Young)

A MOTION was MADE, SECONDED and CARRIED to approve for Payment of expense vouchers #2014-07-90 through #2014-07-100 in the aggregate amount of \$4,735.51.

A MOTION was MADE, SECONDED and CARRIED to accept check # 7812 for the amount of \$500.00 from the *New York Council for the Humanities* to fund the program "Together – Book Talk for Kids and Parents", a six-session family reading and discussion series that ran from late February to early May.

A MOTION was MADE, SECONDED and CARRIED to approve MPL Board of Trustees check #270 in the amount of \$1,055.25 to *Staples Credit Plan*, to pay for 24 library chairs and cart to be taken from the "Library Enhancement Gift from the Friends of Mendon Public Library".

A MOTION was MADE, SECONDED and CARRIED to approve MPL Board of Trustees check #271 in the amount of \$ 23.88 to *Honeoye Falls Market Place*, to pay for snacks for the program "Together – Book Talk for Kids and Parents". This is from the restricted "Together" account, funded by the New York Council for the Humanities.

A Report of Bank Account balances as of the end of May 2014 are as follows:

Mendon Public Checking Account

Balance: \$32,146.02

Activity:

Eunice Dehmler Frank Savings Account

Balance: \$2,650.17

Activity: \$0.22 Interest credit

Corresponding Secretary's Report: (Denise Dickinson) Thank you notes were sent to Sue Wiegand, the Middle School PTA, and Stuart J. Mitchell Agency.

Director's Report: (Laurie Guenther)

- The director's monthly report was distributed.
- A discussion was held on the difficulty of the middle school youth groups ability to water the plants that they have planted around 15 Monroe St. Laurie requested and it was hoped that the town would be able to help with the watering when the town watering truck is in the village.
- There is a continuing increase in the need for credit card processing in the library. The NYLA Credit Card Processing system seems to have a slow start up process. Other avenues will be investigated.
- The Sentinel digitization project is going well. A librarian from RIT will review that has been done so far to make sure nothing has been overlooked.
- We have received \$10,000 from the Max and Marian Farash Charitable Foundation in honor of Erland Kailbourne for a Tech/Maker Space. This is a grant that Ron Knight was able to secure that is not to be used for capital funds. Ideas for the grant are still being formulated. An initial idea would include a wireless printing system.

A MOTION was MADE, SECONDED and CARRIED to accept a check for the amount of \$10,000.00 from the Max and Marian Farash Charitable Foundation in honor of Erland Kailbourne for a Tech/Maker Space.

Friends' Report/ Capital Campaign Report: (Laurie Guenther)

- The Garden Walk went very well and was a positive event for the library and community. The event netted approx \$4600 toward the capital campaign.
- The Friends set up an Amazon Smile account and Laurie would like the BOT to sent one up for the Mendon Library as well so that the public could choose either option to contribute and avoid confusion.

Old Business:

Capital Campaign: (Bruce Peckham) Bruce and Ron Knight met with John Moffitt regarding the Capital Campaign. The capital campaign is doing a great job and the events have been generated are first rate events, benefiting the library and town, both for fundraising and making the town visible to other communities. Bruce reviewed the history of the new library's construction funding. The library received one time opportunity for a NYS construction grant of 500K from NYS for construction of a new library. A public vote on a bond for an additional 1.35 million passed with a three to one margin. An additional ban was secured of \$550,000 to complete the funding package and prevent losing the 500K grant from NYS. The Capital Campaign has been working diligently to supplement the payments on the ban.

The capital campaign has donated \$309,000 to the Town for payments to date, no further tax impact has been realized to date. The town will make three payments on this bond finishing in 2017. Bruce and Ron met with John to inform him despite the best efforts of all involved, the next payments could have a small shortfall. The capital campaign will continue to work to make sure this does not happen.

The library has proved to be a great community resource. Heavy use of the library continues. Bruce would like all involved with the project to plan for the repayment of the bond and begin to plan how to best move forward with phase II. With careful planning, sound fiscal management, and cooperation of all involved the completion of phase I and the beginning of phase II can become a reality.

Director's Review: (Bruce Peckham) The forms need to be returned so that the Laurie's review can be completed.

New Business:

2015 Budget Planning: (Bruce Peckham) The time for budget planning is approaching. The town is currently developing a timeline for the budget process.

Public Comment: None

Adjournment: The meeting was adjourned at 8:10pm.

Respectfully submitted by Lisa Reniff