

**Regular Meeting of the Town of Mendon Library Board of Trustees
Tuesday, December 4, 2012**

Approved

Board Members present: *Margaret Bailey, Risa Bennett, Molly Brazak, Denise Dickinson, Melissa Jacobs, Bruce Peckham, Mark Rowe, Stephanie Tolan, Larry Young*

Board Members excused:

Others: *Lydia Archer (Recording Secretary), Laurie Guenther (Director), Moe Bickweat (Town Liaison), Stephanie Livingston-Heywood (Friends) Danny Bassette.*

The meeting was called to order at 7:17 pm by Larry Young.

Public Comment: Danny Bassette appreciated the thank you letter sent him by the BOT for his volunteer work.

Town Report: *(Moe Bickweat)* The medical portion of the 2013 Budget came in at 3% increase instead of an expected 12% increase.

Friends' Report: *(Laurie Guenther and Stephanie Livingston-Heywood)* Dedication of Noah's Corner will take place on Jan. 8 at 7 p.m. All are invited.

Capital Campaign: *(Laurie Guenther)* – Reported a successful Gala. Plans are continuing for the Gary Lewis Concert coming up on February 9, 2013.

Approval of Minutes: The Minutes of the November 6, 2012 meeting were APPROVED.

President's Report: *(Larry Young)* Larry pointed out that bill payments approved tonight will be paid from the 2012 Budget. Moe Bickweat explained that if the Library has made orders and has invoices, and the BOT or its executive committee has approved them by the end of 2012, they may be encumbered to the 2012 Budget.

Treasurer's Report: *(Bruce Peckham)* The MOTION was MADE, SECONDED, and CARRIED, to approve for payment, vouchers 12-12-175 to 12-12-194 in the amount of \$13,608.48. Bank account balances for November 30, 2012 were not available.

Corresponding Secretary's Report: *(Denise Dickinson) no report*

Director's Report: *(Laurie Guenther)* Martha Arnold was hired as a substitute clerk. The MOTION was made and seconded to keep the library open on Dec 26th: APPROVED.

Committees: *no report*

Old Business: Thanks were expressed to Mark Rowe, Stephanie Tolan and Margaret Bailey for their years of service in the Mendon Library BOT, and to Stephanie Livingston-Heywood for serving as President of Friends of the Mendon Public Library. The MOTION was made and seconded to appoint Peter Dohr to fill Margaret Bailey's term that expires in December 2015: APPROVED. The MOTION was made and seconded to recommend re-appointing Melissa Jacobs to a full five year term: APPROVED. The MOTION was made and seconded to eliminate the remaining terms which expire in January of 2012 and 2013: APPROVED.

Officers: The MOTION was made and seconded to re-slate the current officers in their current positions for 2013: APPROVED. Officers are: Larry Young, President. Molly Brazak, Vice-

President. Bruce Peckham, Treasurer. Denice Dickinson, Corresponding Secretary.

New Business: Town Supervisor John Moffitt has proposed moving the words, "Mendon Public Library" to a higher point on the front facade of our building so they are more visible. The MOTION was made and seconded that Town move the words, "Mendon Public Library" from the wall in front of our building to the building facade, with no compromise to the appearance of the existing wall: APPROVED.

CLOSE DATES: (per director's report) The MOTION was made and seconded to accept the 2013 schedule as proposed: APPROVED. The dates we will be closed are: Tuesday, January 1; Saturday, March 30; Saturday and Monday, May 25 & 27; Wednesday July 3, close at 5 pm; Thursday, July 4; Monday September 2; Wednesday, November 20, close at 5pm; Thursday and Friday, November 21 & 22; Tuesday through Thursday, December 24-26; and Tuesday, December 31.

BOT MEETING DATES: will continue to be on the 1st Tuesday of each month, with the exception of January 8th.

FORM OF MINUTES: The MOTION was made and seconded to make and publish a shorter version of the BOT Minutes: APPROVED.

Our next regular meeting is Tuesday, January 8, 2012 at 7:15 pm.

Public Comment: none.

Adjournment of meeting was at 8:12 pm.

Respectfully submitted by Lydia E. Archer